

NOTICE ABOUT THIS BUDGET

As required by Section 102.005 (b) of the Texas Local Government Code the City of Hitchcock is providing the following statements:

This budget will raise more total property taxes than last year's budget by \$380,895 or 20.55%, and of that amount, \$94,494 is tax revenue to be raised from new property added to the tax roll this year.

Of the \$94,494 in added property tax revenue, \$94,494 is proposed to be used in the City's General Fund to support essential City services such as Police, Fire, Streets, Drainage, and Code Enforcement.

Total debt obligation for the City of Hitchcock secured by property taxes : \$1,191,497

TAX RATE	FY 2021	FY 2022
Property Tax Rate	\$0.550131	\$0.530000
No New Revenue Tax Rate	\$0.526194	\$0.455168
Voter Approved Tax Rate	\$0.550131	\$0.818670
De Minimus Tax Rate	\$0.755498	\$0.758955
Debt Rate	0	\$0.027489

GOVERNING BODY	RECORDED VOTE
Mayor Armacost	<u>YEA</u>
Andre Perkins- Mayor Pro	<u>YEA</u>
Mary Combs Demby	<u>YEA</u>
Shawn Kadlecek	<u>YEA</u>
Wayne Newton	<u>YEA</u>

Filed with the City Secretary on August 9, 2021

**CITY OF HITCHCOCK
ADOPTED ANNUAL OPERATING & CAPITAL BUDGET**

FY 2021-2022

MAYOR

Chris Armacost

CITY COUNCIL MEMBER

Mary Combs Demby

Council Member, District 1

Shawn Kadlecek

Council Member, District 2

Wayne Newton

Council Member, District 3

Andre Perkins

Council Member, District 4

**Submitted By
Marie Gelles
City Manager**

CITY OF HITCHCOCK
EXECUTIVE STAFF 2021-2022

Marie Gelles	City Manager
Wilmon Smith	Police Chief
Ruth Ann Sorrell	City Secretary/Court Administrator
Arnold J. Cross Jr.	Community Development Director
Susana Medellin	Finance
Leroy Thomas	Water/WW Superintendent
Miguel Delgado	Wastewater Treatment Plant Operator
Ivan Robidoux	Water Plan Operator
Anthony Jenkins	Street Drainage Department
Carmelina Serna	Code Enforcement
Jacob Cooley	Garage

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Office of the City Manager

City of Hitchcock
7423 Highway 6
Hitchcock, Texas 77563
(409) 986-5591

August 9, 2021

Honorable Mayor and Members of City Council
City of Hitchcock, Texas

Re: Fiscal Year 2021/2022 Adopted Annual Budget

It is my pleasure to present the City's 2021/2022 Adopted Annual Budget, for the fiscal year commencing October 1, 2021, and concluding September 30, 2022. Despite the economic uncertainty caused by the COVID-19 global pandemic and last spring's severe winter weather event, this budget is balanced as required by law, and meets the Council's core values of being fiscally conservative, while providing services in an effective and efficient manner.

The Adopted Budget reflects our current fiscal reality as a result of the ongoing extended pandemic, the resulting emergency repairs and near failure of equipment and infrastructure caused during the severe weather event, other related economic challenges, and continued resource limitations. In response to the pandemic, our City services continue to operate. So far, the City has not experienced drastic budget reductions, largely due to a combination of early action, conservative budgeting and continuous monitoring of revenues and expenditures. This year we continue to increase cash reserves which will give us the flexibility in the form of additional fund balance for street, drainage, and infrastructure improvements.

The FY 2022 Adopted Budget addresses opportunities for additional improvements emphasizing public safety and public improvements. As the City's annual financial and spending plan, the adoption of the budget is one of the most important actions taken by the City Council. With each budget cycle the city continues to address the challenges of providing services with limited resources.

This budget is a balanced and conservative plan that repositions the City, as an organization, addressing current as well as future needs. Presently, the City needs to plan major public improvements to address the expectations of current and prospective residents of the City. The City needs to address growth by tweaking the organizational structure when and where needed-- by modest increases in personnel, when necessary, and by replacing old, worn-out equipment and infrastructure.

Every effort has been made within the Adopted Budget to allocate resources in a manner that enables the effective and sound delivery of municipal services.

I. Budget Document

This Budget continues the effort to create fiscal transparency by displaying the cost of public services and offering an overview of the revenues, expenditures/expenses, and change in fund balances of all City funds. The budget process involved an extensive review of every department's budget, line-item-by-line-item, to submit a balanced budget for your consideration. Each significant fund/department summary includes the prior year's budget, the current budget with current year's estimates, the Adopted budget, and the budget change. Each department worked to find savings in its operating budgets and made recommendations for program improvements and reductions.

II. Personnel & Adopted Benefit Changes

The FY 2022 Adopted Budget includes funding for four (4) new full-time positions. This includes a Building Inspector, an Environmental Compliance Officer/Police Officer, a Street & Drainage Worker in the General Fund, and a Utility Worker in the Utility Fund budget. These positions will further enhance the City organization's ability to adapt and implement efficient and effective services to a growing community. Two significant development projects may increase demand on permit and inspection services requiring additional personnel be added mid-year.

As in any organization, our most important asset is our employees. In an effort to become more competitive in the labor market the City must provide a benefit package to not only to enhance recruitment efforts, but also to support the retention of employees. For FY 2022, the budget includes a 3% cost of living pay adjustment for all City employees, effective January 2022. The City is also providing employee-covered vision care for all eligible full-time regular employees.

Employee retirement benefits are provided through the Texas Municipal Retirement System (TMRS). The budget includes funding for a plan change in the TMRS retirement plan provisions to City employees. The Adopted changes to the plan provisions would change the current employee funding rate of 5%, to 6%, and maintains the City's matching ration of 2-1. Retirement eligibility is currently 5 years/age 60, 25 years/any age. It would be changed to 5 years/age 60, 20 years/any age, to be more consistent with area municipalities.

III. General Fund

The FY 2021/2022 Adopted Budget includes \$2,234,801 in maintenance and operations support for the General Fund from property taxes.

The recommended FY 2021/2022 Adopted Budget is based upon the City adopting the Adopted tax rate of \$0.53 cents per \$100 of assessed valuation, a decrease of 3.66% from the City's proceeding year's tax rate of \$0.550131. The average taxable value of a residential homestead this year is \$159,656. If the City Council adopts the Adopted tax rate of \$0.53 per \$100 of taxable value, the amount of tax imposed on the average homestead would be \$846.18, which equates to a daily cost per capita of \$2.32 for city services.

A portion of the City's property tax rate is dedicated to the debt service fund to pay for the issuance of certificates of obligation debt associated with the remodeling of an existing building for a new City Hall/Municipal Court building and parking lot later this year. The FY 2022 debt service rate is \$0.27489/\$100 of taxable value.

The General Fund revenues and expenditures for FY 2021/2022 are projected to increase. General Fund revenues projected for the next fiscal year are \$6,216,605 an increase of 3.26% with expenditures of \$6,216,605 an increase of 11.35%. The projected fund balance at the end of FY 2021/2022 is \$5,646,374 for the General Fund.

With the five- year extension of the solid waste contract with Ameriwest, rates will increase in Fiscal Year 2022 from \$15.70 to \$18.77 for residential customers accounts.

General Fund Highlights:

- Allocation of \$300,000 for street maintenance
- Allocation of \$198,000 to replace three (3) police patrol vehicles
- Allocation of \$97,200 for the Library
- Allocation of \$92,400 for the Volunteer Fire Department
- Allocation of \$85,713 for the addition of one (1) full-time Building Inspector position
- Allocation of \$85,624 for the EMS Services contract
- Allocation of \$78,391 for the annual lease payment for street & drainage equipment
- Allocation of \$72,000 for the server consolidation project
- Allocation of \$70,000 for a new equipment storage shed
- Allocation of \$69,266 for one (1) additional full-time Environmental Compliance Officer/Police Officer position
- Allocation of \$52,339 for the annual lease payment for police vehicles and equipment purchased in FY 2020
- Allocation of \$52,746 for one (1) additional full-time Street & Drainage Worker
- Allocation of \$50,000 for drainage improvements
- Allocation of \$50,000 for improvements, repairs, and rehab of the maintenance shop/barn
- Allocation of \$40,000 to replace ten (10) police MDTs, and
- Allocation of \$20,000 for redistricting

IV. Utility Fund

Adopted Utility Fund revenues and expenses for FY 2021/2022 are projected at \$4,101,458 and \$5,298,766, respectively. Funding for projects that were deferred in FY 2021 were rolled into the fund balance. \$1,197,308 of fund balance will be utilized to carry forward the funding to FY 2022.

In 2019, the City adopted the five- year utility rate structure developed and recommended by our utility rate consultant to ensure that water and wastewater rates would fund operations, capital improvements, and future debt service—thus moving us closer to a self- sustaining model. The third year of the rate increases for water and wastewater are incorporated in the budget and will provide adequate revenues to meet the systems operation and maintenance expenses, while providing necessary funds for system capital improvements.

Utility Fund Highlights:

- Allocation of \$480,490 to rehab the Redfish elevated storage tank
- Allocation of \$375,875 to rehab the Neville Street elevated storage tank
- Allocation of \$200,000 for Inflow and Infiltration (I&I) Assessment (smoke testing)
- Allocation of \$165,288 to upgrade the MLK water tower
- Allocation of \$162,982 to rehab Neville Street ground storage tank
- Allocation of \$151,350 for various grant matching funds
- Allocation of \$100,000 for I&I sewer repairs
- Allocation of \$90,000 for water line replacements
- Allocation of \$60,000 for SCADA improvements at two (2) lift stations
- Allocation of \$58,944 for the annual lease payment for water and sewer equipment and trucks
- Allocation of \$55,000 to rehab two (2) manholes at the WWTP
- Allocation of \$54,207 to add one (1) full-time Utility Worker position
- Allocation of \$36,000 to upgrade lift station controls and electrical repairs
- Allocation of \$35,000 for SCADA water system improvements
- Allocation of \$35,000 to conduct a study for the development of impact fees
- Allocation of \$31,847 for the lease purchase payment of a new crane/service truck
- Allocation of \$30,000 for the installation of motor operated valves (MOVs) for WWTP
- Allocation of \$20,000 for restroom improvements at the Public Works building
- Allocation of \$20,000 for rotor frame repairs at the WWTP
- Allocation of \$20,000 for Self-Contained Breathing Apparatus (SCBA) and gas detectors per TCEQ regulations.
- Allocation of \$20,000 for three (3) chemical weight scales.
- Allocation of \$10,959 for the purchase of a Zero Turn mover for the WWTP
- Allocation of \$10,000 for a CL2 overhead crane to move chemical cylinders
- Allocation of \$8,907 for the lease purchase payment of a new mini excavator and,
- Allocation of \$7,795 to conduct a second E-Cycle Event to satisfy a TCEQ Agreed Order.

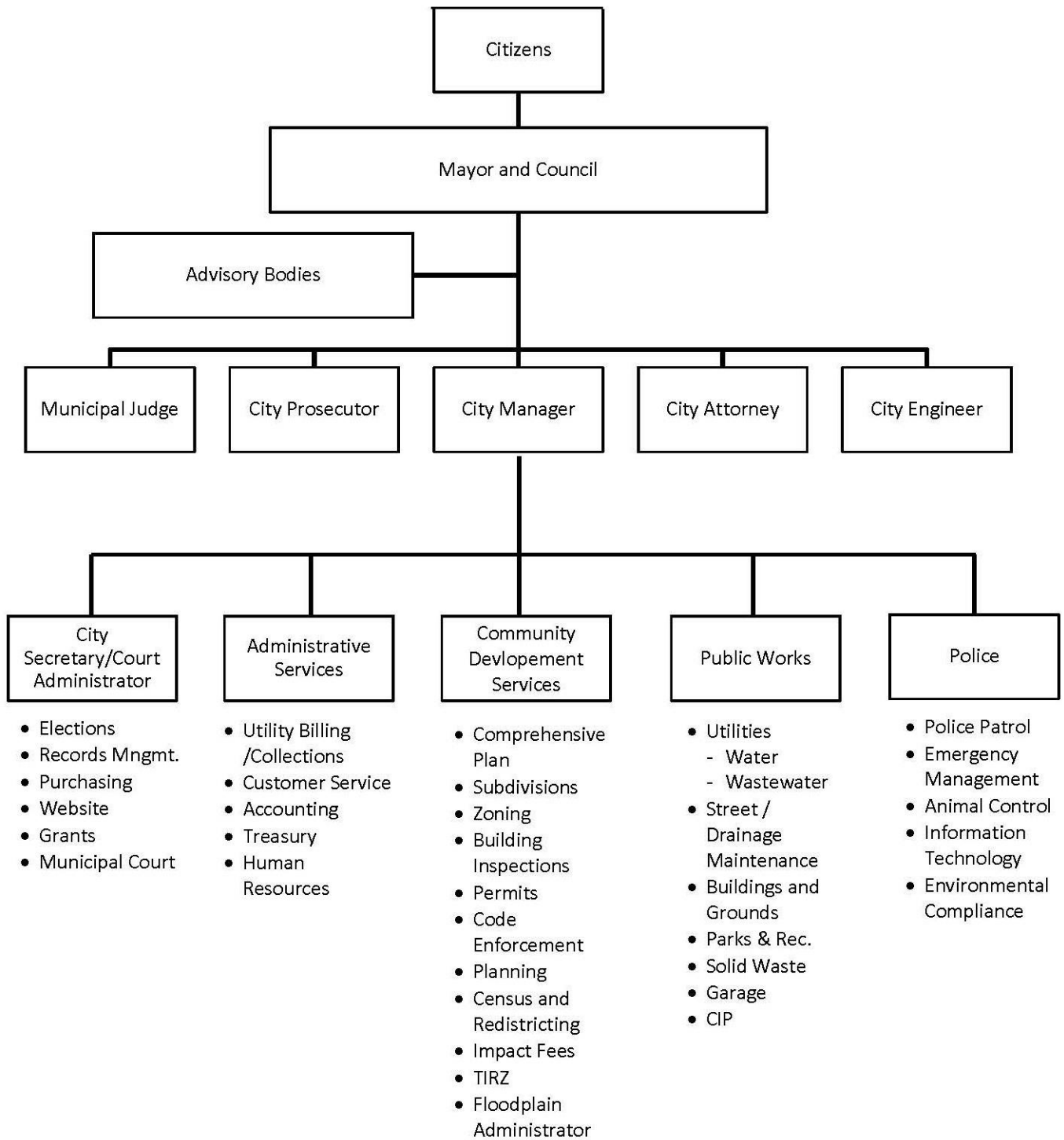
In closing, I want to thank each of the members of the City Council for their budget guidance and input, as well as the executive team that contributed towards the development of the FY 2021/2022 Adopted Annual Budget. I also want to extend special compliments to Ruth Ann Sorrell for her contribution in putting the budget document together and Carmelina Serna for the creation of the budget cover. We believe that this Adopted budget is realistic, attainable, and cost-effectively meets the existing level of service which we have been directed to provide and which our citizens expect. The budget will be monitored closely, as to the performance of revenues and compliance with appropriation limits, with monthly reports provided to management and monitored by all departmental directors.

Respectfully submitted,



Marie Gelles
City Manager

CITY OF HITCHCOCK – 2022 ORGANIZATIONAL CHART



CITY OF HITCHCOCK – PERSONNEL ALLOCATION OVERVIEW

FY2022 ADOPTED Annual Operating & Capital Budget

	FY 2020 Actual	FY 2021 Adopted	FY 2021 Estimated	FY 2022 Adopted	Budget Change
GENERAL FUND					
STAFFING					
City Manager	1	1	1	1	0
City Secretary	1	1	1	1	0
Finance	1	2	2	3	1
Police	20	16	18	19	3
Community Development	4	4	4	5	1
Municipal Court	3	3	2	2	-1
Garage	1	1	1	1	0
Street & Drainage	5.5	6	6	7	1
Total General Fund	36.5	34	35	39	5
UTILITY FUND					
Utility Administration	0	2	2	2	0
Water	5	4.5	4.5	5	0.5
Wastewater	6	4.5	4.5	4	-0.5
Total Utility Fund	11	11	11	11	0
Total City Staffing	47.5	45	46	50	5

CITY OF HITCHCOCK
PROPERTY TAX RATES

<u>TAX YEAR</u>	<u>FISCAL YEAR</u>	<u>TOTAL RATE</u>	<u>M&O RATE</u>	<u>I&S RATE</u>
2001	2002	0.567000	0.314200	0.252800
2002	2003	0.568400	0.328400	0.240000
2003	2004	0.581380	0.361160	0.220220
2004	2005	0.538900	0.343100	0.195800
2005	2006	0.534560	0.348735	0.185822
2006	2007	0.555050	0.375140	0.179910
2007	2008	0.511080	0.395350	0.115730
2008	2009	0.473230	0.370792	0.102438
2009	2010	0.473230	0.325910	0.147320
2010	2011	0.472290	0.335698	0.136597
2011	2012	0.396461	0.396461	0.000000
2012	2013	0.396105	0.396105	0.000000
2013	2014	0.413202	0.413202	0.000000
2014	2015	0.413202	0.413202	0.000000
2015	2016	0.413202	0.413202	0.000000
2016	2017	0.413202	0.413202	0.000000
2017	2018	0.500000	0.500000	0.000000
2018	2019	0.500000	0.500000	0.000000
2019	2020	0.585000	0.585000	0.000000
2020	2021	0.550131	0.550131	0.000000
2021	2022	0.530000	0.502511	0.027489

ALL FUNDS SUMMARY

CITY OF HITCHCOCK – ALL FUND BUDGET SUMMARY

All Fund Budget Summary

FY 2022 Adopted Budget

	GENERAL FUND	UTILITY FUND	POLICE TRAINING	DRUG FORFEITURE	POLICE DONATIONS	COURT SECURITY	COURT TECHNOLOGY	HOTEL/ MOTEL
BEGINNING BALANCE	5,748,198	2,145,029	1,460	4,274	628	40,685	0	10,586
REVENUE	6,055,868	4,101,458	-	0	-	-	2,500	10,000
TRANSFERS IN	160,737	-	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	11,964,803	6,246,487	1,460	4,274	628	42,885	2,500	20,586
APPROPRIATIONS	6,216,605	5,298,766	1,460	4,274	628	37,100	2,500	10,000
TRANSFER OUT	-	-	-	-	-	-	-	-
ENDING FUND BALANCE	5,748,198	947,721	0	-	-	5,785	-	10,586
	PARK FUND	TIRZ FUND	HEDC FUND	TDA-DRP FUND 41	CDBG MIT FUND 35	CDBG-DR FUND	ARP FUND	2021 CO'S FUND
BEGINNING BALANCE	5,273	85,050	579,455	17,101	0	408,489	980,489	0
REVENUE	0	601,402	430,325	427,529	3,634,665	0	980,489	114,882
TRANSFERS IN	-	-	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	5,273	686,452	1,009,780	444,630	3,634,665	408,489	1,960,978	114,882
APPROPRIATIONS	5,273	661,452	456,208	444,630	3,634,665	408,489	1,960,978	114,882
TRANSFERS OUT	-	-	-	-	-	-	-	-
ENDING FUND BALANCE	0	25,000	553,572	0	-	0	0	0
	CITY HALL FUND	TOTAL						
BEGINNING BALANCE	-	10,026,717						
REVENUE	1,050,000	17,409,118						
TRANSFERS IN		160,737						
TOTAL FUNDS AVAILABLE	1,050,000	27,598,772						
APPROPRIATIONS	1,050,000	20,307,910						
TRANSFERS OUT		-						
ENDING FUND BALANCE	-	7,290,862						

GENERAL FUND

CITY OF HITCHCOCK – GENERAL FUND SUMMARY

FY2022 Adopted Annual Operating & Capital Budget

	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
BEGINNING FUND BALANCE	3,128,277	4,658,948	4,318,949	5,748,198	1,089,250
REVENUE:					
SALES TAXES	1,297,060	1,370,614	1,370,614	1,342,315	(28,299)
PROPERTY TAXES	1,998,379	2,094,706	2,084,383	2,328,801	234,095
MUNICIPAL COURT FEES	243,676	278,472	265,949	284,700	6,228
PERMIT FEES	1,380,992	1,634,572	1,636,199	1,334,909	-299,663
OTHER REVENUE	1,315,967	1,475,519	1,137,502	765,143	-710,376
	6,236,074	6,853,883	6,494,647	6,055,868	(798,015)
TRANSFERS IN	160,737	160,737	160,737	160,737	-
	6,396,811	7,014,620	6,655,384	6,216,605	(798,015)
TOTAL AVAILABLE REVENUES	9,525,088	11,673,568	10,974,333	11,964,803	291,235
APPROPRIATIONS:					
CITY COUNCIL	11,201	376,890	371,018	27,065	(349,825)
CITY ADMINISTRATION	228,707	304,873	293,857	334,612	29,739
CITY SECRETARY	95,458	154,936	134,687	140,591	(14,345)
LIBRARY	97,200	97,200	97,200	97,200	-
FINANCE	170,753	203,723	198,619	263,251	59,528
EMPLOYEE GROUP INSURANCE	(4,930)	-	(4,128)	-	-
INSURANCE	48,227	41,743	64,451	67,596	25,853
POLICE	1,779,117	1,742,118	1,733,908	2,121,602	379,484
ANIMAL CONTROL	53,867	55,281	54,494	54,991	(290)
EMERGENCY MANAGEMENT	-	-	-	-	-
FIRE	96,360	96,360	96,360	97,860	1,500
EMS	75,000	75,000	75,000	85,624	10,624
CODE COMPLIANCE	106,033	143,508	128,896	139,549	(3,959)
MUNICIPAL COURT	199,392	246,705	236,321	183,390	(63,315)
COMMUNITY DEVELOPMENT	72,311	201,589	88,368	230,447	28,858
INSPECTION SERVICES	130,758	179,094	162,006	259,732	80,638
ZONING	55,999	484	454	-	(484)
INFORMATION TECHNOLOGY	85,792	64,079	69,108	145,725	81,646
STREET & DRAINAGE	1,194,650	1,199,749	953,825	1,325,234	125,485
PARKS	4,762	6,000	6,000	9,000	3,000
GARAGE	76,171	97,550	96,594	135,221	37,671
CONTINGENCY	-	-	-	-	-
SOLID WASTE	289,312	369,945	369,097	497,915	127,970
TOTAL APPROPRIATIONS	4,866,140	5,656,827	5,226,135	6,216,605	559,778
ENDING BALANCE	4,658,948	6,016,741	5,748,198	5,748,198	(268,543)

CITY OF HITCHCOCK – GENERAL FUND SUMMARY REVENUES

FY2022 ADOPTED Annual Operating & Capital Budget

Revenues

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
REVENUES						
BEGINNING BALANCE		3,128,277	4,658,948	4,318,949	5,748,198	1,089,250
SALES TAXES						
01-4201	GROSS RECEIPT	381,283	386,616	386,616	380,000	(6,616)
01-4202	CITY SALES TAX	903,226	969,500	969,500	949,315	(20,185)
01-4204	MIXED BEVERAGES	12,551	14,498	14,498	13,000	(1,498)
TOTAL SALES TAXES		1,297,060	1,370,614	1,370,614	1,342,315	(28,299)
PROPERTY TAXES						
01-4101	CURRENT AD VALOREM TAX	1,825,235	1,968,000	1,955,415	2,234,801	266,801
	INTEREST & SINKING TAX	-	-	-	-	-
01-4102	DELINQUENT AD VALOREM TAX	131,764	95,715	97,421	70,000	(25,715)
01-4103	PENALTY & INTEREST - TAXES	33,419	30,991	31,547	24,000	(6,991)
01-4104	PROPERTY TAX SALE	7,961	-	-	-	-
TOTAL PROPERTY TAXES		1,998,379	2,094,706	2,084,383	2,328,801	234,095
MUNICIPAL COURT FEES						
01-4401	FINES	217,640	254,379	243,350	260,000	5,621
01-4405	COURT COST/ARREST FEES	6,365	7,363	7,363	6,700	(663)
01-4410	WARRANT FEES	10,862	8,661	7,167	10,000	1,339
01-4411	DISCOUNT ON COURT	8,809	8,069	8,069	8,000	(69)
TOTAL MUNICIPAL COURT FEES		243,676	278,472	265,949	284,700	6,228
PERMIT FEES						
01-4301	BUILDING PERMITS	288,897	523,426	525,000	300,000	(223,426)
01-4302	ELECTRICAL PERMITS	39,825	43,125	38,400	40,000	(3,125)
01-4303	PLUMBING PERMITS	35,625	52,700	56,798	40,000	(12,700)
01-4304	FILL GRADE PERMIT	3,900	2,500	2,500	3,500	1,000
01-4307	AMUSEMENT PERMITS	960,270	929,630	930,630	879,039	(50,591)
01-4308	BEER PERMITS	7,655	12,165	10,670	11,000	(1,165)
01-4309	HEATING & AC PERMITS	18,660	30,125	32,000	25,000	(5,125)
01-4310	REGISTRATION FEE	-	-	-	-	-
01-4311	WRECKER PERMITS	5,300	5,900	5,900	5,900	-
01-4313	DRILLING PERMITS	-	10,000	10,000	-	(10,000)
01-4314	CULVERT PERMITS	7,675	8,739	7,939	10,000	1,261
01-4315	MOBILE HOME PERMITS	-	-	-	4,100	4,100
01-4316	2ND HAND DEALER PERMIT	680	-	350	350	350
01-4317	RV PARK SPACES PERMIT	9,255	11,675	11,675	11,170	(505)
01-4318	BURN PERMITS	3,000	2,100	1,850	2,500	400
01-4320	MISCELLANEOUS PERMITS	100	1,100	1,100	950	(150)
01-4321	ALARM PERMIT/FEES	150	1,387	1,387	1,400	13
01-4322	GARAGE SALE PERMITS	-	-	-	-	-
TOTAL PERMIT FEES		1,380,992	1,634,572	1,636,199	1,334,909	(299,663)

CITY OF HITCHCOCK – GENERAL FUND SUMMARY REVENUES

FY2022 ADOPTED Annual Operating & Capital Budget

Revenues (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>OTHER REVENUE</u>						
01-4701	MISCELLANEOUS REVENUE	28,883	135,127	138,077	25,000	(110,127)
01-4705	COPY/FAX SERVICES	-	-	-	-	-
01-4706	INTEREST INCOME	63,595	46,210	46,210	60,000	13,790
01-4707	INTEREST ON CD'S	6,711	6,478	6,478	6,478	-
01-4708	GARBAGE CONTRACT REVENUES	329,085	425,516	425,516	525,000	99,484
01-4709	AMBULLANCE COLLECTIONS	103,162	108,273	108,273	118,650	10,377
01-4710	DISCOUNT ON GARBAGE TAXES	(33)	-	(55)	-	-
01-4731	ZONING FEES	1,050	1,147	500	2,000	853
01-4732	T-MOBILE LEASE (5 YEARS)	13,490	14,290	14,290	13,490	(800)
01-4733	PROCEEDS FROM FUND BALANCE	-	340,000	-	-	(340,000)
01-4734	PLAN REVIEW FEES	19,685	2,500	2,000	2,000	(500)
01-4735	TIRZ ANNUAL ADMIN FEE	-	-	-	-	-
01-4745	PET LICENSE	-	-	-	-	-
01-4746	HOLDING & DISPOSAL	-	-	-	-	-
01-4747	POLICE REPORTS	339	906	680	325	(581)
01-4748	PLATTING/MAPPING FEES	13,626	10,914	11,474	12,000	1,086
01-4749	LOT MOWING ENFORCEMENT	144	74	75	200	126
01-4750	SPECIAL EVENTS REVENUE	-	5,500	5,500	-	(5,500)
01-4760	CREDIT CARD TRANSACTION FEE	-	100	-	-	(100)
01-4800	GRANT FUNDS	-	310,389	310,389	-	(310,389)
01-4801	HURRICANE	-	-	-	-	-
01-4810	SALE OF ASSETS	-	68,082	68,082	-	(68,082)
01-4850	PROCEEDS FROM LOAN	736,230	13	13	-	(13)
01-4915	GRANT MATCHING FUND	-	-	-	-	-
	TOTAL OTHER REVENUE	1,315,967	1,475,519	1,137,502	765,143	-710,376
<u>TRANSFERS IN</u>						
	TRANSFER IN	-	-	-	-	-
01-4911	TRANSFERS IN: UTILITY FUND	160,737	160,737	160,737	160,737	-
	TOTAL TRANSFERS IN	160,737	160,737	160,737	160,737	-
TOTAL REVENUES		6,396,811	7,014,620	6,655,384	6,216,605	(798,015)
TOTAL AVAILABLE FUNDS		9,525,088	11,673,568	10,974,333	11,964,803	291,235

CITY OF HITCHCOCK – GENERAL FUND
FY2022 Adopted Annual Operating & Capital Budget
Appropriations – City Council

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-528-121	SOCIAL SECURITY	-	-	-	-	-
01-528-152	CELL PHONE ALLOWANCE	900	900	900	900	-
	WORKERS' COMPENSATION	-	-			-
	TOTAL PERSONNEL SERVICES	900	900	900	900	-
SUPPLIES						
01-528-201	OFFICE SUPPLIES	109	1,000	1,000	1,000	-
01-528-203	GENERAL SUPPLIES	203	1,200	1,200	1,200	-
	TOTAL SUPPLIES	312	2,200	2,200	2,200	-
PURCHASED SERVICES						
01-528-303	INSURANCE BOND	193	465	193	465	-
	TOTAL CONTRACTED SERVICES	193	465	193	465	-
EDUCATION & TRAINING						
	PROFESSIONAL ASSOCIATION DUE!	-	-	-	-	-
01-528-543	TRAINING/TRAVEL/PERDIEM	1,427	7,500	3,000	7,500	-
01-528-544	BOARD TRAINING	645	1,150	50	2,500	1,350
	TOTAL EDUCATION & TRAINING	2,072	8,650	3,050	10,000	1,350
MISCELLANEOUS						
01-528-605	PURCHASE OF REAL PROPERTY	-	340,000	340,000	-	(340,000)
01-528-502	SPECIAL PROJECTS	354	10,000	10,000	5,000	(5,000)
01-528-521	CITY COUNCIL CONTINGENCY	7,370	14,675	14,675	8,500	(6,175)
	TOTAL MISCELLANEOUS	7,724	364,675	364,675	13,500	(351,175)
	TOTAL CITY COUNCIL	11,201	376,890	371,018	27,065	(349,825)

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – City Administration

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-501-101	REGULAR SALARIES	126,519	135,000	135,000	139,050	4,050
01-501-102	OVERTIME	-	-	-	-	-
01-501-121	SOCIAL SECURITY	10,816	10,947	10,947	11,257	310
01-501-122	RETIREMENT	6,037	6,326	6,196	8,903	2,577
01-501-131	HEALTH INSURANCE	8,152	8,193	7,929	7,929	(264)
01-501-132	DENTAL INSURANCE	341	347	341	342	(5)
01-501-133	LIFE INSURANCE	313	337	337	337	-
01-501-134	VISION INSURANCE	-	-	-	107	107
01-501-141	UNEMPLOYMENT INSURANCE	205	205	205	234	29
01-501-145	WORKERS' COMPENSATION	169	296	278	319	23
01-501-151	CAR ALLOWANCE	7,200	7,200	7,200	7,200	-
01-501-152	PHONE ALLOWANCE	900	900	900	900	-
	TOTAL PERSONNEL SERVICES	160,652	169,751	169,333	176,578	6,827
SUPPLIES						
01-501-201	OFFICE SUPPLIES	1,348	1,500	1,500	1,500	-
01-501-203.1	GENERAL SUPPLIES	15	300	150	300	-
01-501-223	POSTAGE/METER RENTAL	100	250	100	250	-
01-501-225	DUES & SUBSCRIPTIONS	(650)	1,591	1,265	1,591	-
01-501-227	PUBLICATIONS	8	476	478	500	24
01-501-235	SMALL OFFICE EQUIPMENT	-	250	250	250	-
01-501-241	MILEAGE REIMBURSEMENT	(600)	-	-	-	-
01-501-258	UTILITIES EXPENSE	6,010	5,800	6,065	8,500	2,700
	TOTAL SUPPLIES	6,231	10,167	9,808	12,891	2,724
PURCHASED SERVICES						
01-501-303	INSURANCE BONDS	-	93	-	93	-
01-501-321	COMMUNICATION CHARGES	2,114	3,312	1,956	3,500	188
	TML INSURANCE					-
	TOTAL PURCHASED SERVICES	2,114	3,405	1,956	3,593	188

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – City Administration (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
01-501-343	PROFESSIONAL SERVICES	51,981	45,000	45,000	65,000	20,000
01-501-382	EMPLOYEE EXAM/DRUG SCREEN	-	-	-	-	-
	TOTAL CONTRACTED SERVICES	51,981	45,000	45,000	65,000	20,000
<u>EDUCATION & TRAINING</u>						
	PROFESSIONAL ASSOC DUES/FEES	-	-	-	-	-
01-501-542	EDUCATION	-	600	600	600	-
01-501-543	TRAINING/TRAVEL/PERDIEM	893	10,000	5,000	10,000	-
	TOTAL EDUCATION & TRAINING	893	10,600	5,600	10,600	-
<u>REPAIRS & MAINTENANCE</u>						
01-501-401	EQUIPMENT REPAIRS & MAINT	-	-	-	-	-
01-501-403	BUILDINGS REPAIR & MAINTENANCE	4,263	47,000	47,000	47,000	-
01-501-404	GROUPS MAINTENANCE	-	1,000	1,000	1,000	-
01-501-405	EQUIPMENT PURCHASES	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	4,263	48,000	48,000	48,000	-
<u>MISCELLANEOUS</u>						
01-501-501	AWARDS & RECOGNITIONS	-	250	-	250	-
01-501-502	SPECIAL ACTIVITIES	2,120	4,000	3,000	4,000	-
01-501-508	INTEREST EXPENSE	-	-	-	-	-
01-501-539	MISCELLANEOUS EXPENSE	453	2,700	160	2,700	-
	TOTAL MISCELLANEOUS	2,573	6,950	3,160	6,950	-
<u>CAPITAL OUTLAY</u>						
01-501-601	OFFICE FURNITURE	-	5,500	5,500	11,000	5,500
01-501-602	NEW EQUIPMENT	-	5,500	5,500	-	(5,500)
	TOTAL CAPITAL OUTLAY	-	11,000	11,000	11,000	-
	TOTAL CITY ADMINISTRATION	228,707	304,873	293,857	334,612	29,739

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – City Secretary

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-524-101	REGULAR SALARIES	43,884	58,510	58,615	58,509	(1)
01-504-104	CERTIFICATE PAY	-	-	-	-	-
01-524-121	SOCIAL SECURITY	3,476	4,484	4,484	4,476	4,452
01-524-122	RETIREMENT	2,134	2,587	2,538	3,540	2,585
01-524-131	HEALTH INSURANCE	4,020	8,041	7,929	7,929	(112)
01-524-132	DENTAL INSURANCE	171	347	341	342	(5)
01-524-133	LIFE INSURANCE	83	166	129	129	(37)
01-524-134	VISION INSURANCE	31	144	144	107	(37)
01-524-141	UNEMPLOYMENT	205	205	205	234	29
01-524-145	WORKERS' COMPENSATION	89	121	121	127	185
	TOTAL PERSONNEL SERVICES	54,093	74,605	74,506	75,393	7,059
SUPPLIES						
01-524-201	OFFICE SUPPLIES	4,113	5,000	5,000	5,000	-
01-524-202	JANITORIAL SUPPLIES	220	1,500	500	800	(700)
01-524-203	GENERAL SUPPLIES	623	1,000	1,000	1,000	-
01-524-223	POSTAGE/METER RENTAL	4,891	4,000	4,000	4,000	-
01-524-225	DUES & SUBSCRIPTIONS	2,756	3,041	2,756	2,756	(285)
01-524-228	PROFESSIONAL BOOKS	-	250	250	250	-
01-524-230	CLASSIFIED ADVERTISEMENTS	1,037	2,000	1,500	2,000	-
01-524-235	SMALL OFFICE EQUIPMENT	-	500	-	500	-
	TOTAL SUPPLIES	13,640	17,291	15,006	16,306	(985)
PURCHASED SERVICES						
01-524-303	INSURANCE BOND	50	50	50	50	-
01-524-308	ELECTIONS	45	27,842	18,580	20,000	(7,842)
01-524-309	MUNICIPAL CODE CORPERATION	5,164	5,200	5,200	5,200	-
01-524-310	RECORDS MANAGEMENT	5,668	6,300	6,264	6,000	(300)
01-524-316	COPIER LEASE	6,656	8,148	8,148	8,400	252
01-524-321	TELECOMMUNICATIONS	3,616	5,000	456	836	(4,164)
	TOTAL PURCHASED SERVICES	21,199	52,540	38,698	40,486	(12,054)
CONTRACTED SERVICES						
01-524-365	JANITORIAL SERVICES	4,200	5,000	4,138	4,200	(800)
01-524-382	EMPLOYEE EXAM/DRUG SCREEN	37	100	-	50	(50)
	TOTAL CONTRACTED SERVICES	4,237	5,100	4,138	4,250	(850)

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – City Secretary (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>EDUCATION & TRAINING</u>						
01-524-541	PROFESSIONAL ASSOC DUES/FEES	156	100	-	156	56
01-524-543	TRAINING/TRAVEL/PERDIEM	2,081	4,300	2,339	3,000	(1,300)
	TOTAL EDUCATION & TRAINING	2,237	4,400	2,339	3,156	(1,244)
<u>REPAIRS & MAINTENANCE</u>						
01-524-401	EQUIPMENT REPAIRS & MAINT	-	250	-	250	-
	EQUIPMENT PURCHASES	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	-	250	-	250	-
<u>MISCELLANEOUS</u>						
01-524-502	SPECIAL ACTIVITIES	52	500	-	500	-
01-524-539	MISCELLANEOUS EXPENSE	-	250	-	250	-
	TOTAL MISCELLANEOUS	52	750	-	750	-
<u>CAPITAL OUTLAY</u>						
	COMPUTER SOFTWARE/HARDWAR	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	TOTAL CITY SECRETARY	95,458	154,936	134,687	140,591	(8,074)

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Library

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
CONTRACTED SERVICES						
01-511-223	POSTAGE	-	-	-	-	-
01-511-351	CONTRACT	97,200	97,200	97,200	97,200	-
TOTAL CONTRACTED SERVICES		97,200	97,200	97,200	97,200	0

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – Finance

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
01-525-101	REGULAR SALARIES	73,069	85,447	85,447	133,001	47,554
01-525-102	OVER TIME	613	500	500	1,000	500
01-525-121	SOCIAL SECURITY	4,255	6,575	6,575	10,251	3,676
01-525-122	RETIREMENT	2,562	3,800	3,684	8,107	4,307
01-525-131	HEALTH INSURANCE	16,302	15,683	15,860	23,787	8,104
01-525-132	DENTAL INSURANCE	910	1,364	1,364	1,026	(338)
01-525-133	LIFE INSURANCE	241	266	266	357	91
01-525-134	VISION INSURANCE	-	-	-	321	321
01-525-141	UNEMPLOYMENT	349	410	410	702	292
01-525-145	WORKERS' COMPENSATION	(42)	179	179	291	112
	TOTAL PERSONNEL SERVICES	98,259	114,224	114,285	178,843	64,619
<u>SUPPLIES</u>						
01-525-201	OFFICE SUPPLIES	1,260	1,500	1,500	1,680	180
01-525-203	GENERAL SUPPLIES	28	300	150	300	-
01-525-225	DUES & SUBSCRIPTIONS	-	300	100	300	-
01-525-230	CLASSIFIED ADVERTISEMENTS	-	600	600	600	-
01-525-235	OFFICE FURNITURE & EQUIPMENT	-	500	-	1,500	1,000
01-525-241	MILEAGE REIMBURSEMENT	-	-	-	-	-
	TOTAL SUPPLIES	1,288	3,200	2,350	4,380	1,180
<u>PURCHASED SERVICES</u>						
01-525-223	POSTAGE/METER	993	2,173	2,173	2,200	27
01-525-303	INSURANCE BONDS	-	100	100	100	-
01-525-316	COPIER LEASE	1,900	6,100	2,267	2,400	(3,700)
	UNIFORM EXPENSE	-	-	-	-	-
	TOTAL PURCHASED SERVICES	2,893	8,373	4,540	4,700	(3,673)
<u>CONTRACTED SERVICES</u>						
01-525-342	AUDIT SERVICE	35,295	33,690	33,690	35,000	1,310
01-525-352	TAX COLLECTION	1,370	1,366	1,365	1,400	34
01-525-353	CENTRAL APPRAISAL DISTRICT	16,023	20,999	20,531	22,594	1,595
01-525-382	EMPLOYEE EXAM/DRUG SCREENING	-	50	37	50	-
01-525-399	CONTRACT SERVICES	-	-	-	-	-
	TOTAL CONTRACTED SERVICES	52,688	56,105	55,623	59,044	2,939

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Finance (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
EDUCATION & TRAINING						
01-525-541	PROFESSIONAL ASSOC DUES/FEES	-	519	519	519	-
01-525-543	TRAINING/TRAVEL/PERDIEM	265	506	506	800	294
	TOTAL EDUCATION & TRAINING	265	1,025	1,025	1,319	294
TECHNOLOGY						
01-525-551	SOFTWARE MAINTENANCE	15,360	20,796	20,796	14,965	(5,831)
01-525-555	INTERNET	-	-	-	-	-
	COMPUTER SOFTWARE	-	-	-	-	-
	COMPUTER HARDWARE	-	-	-	-	-
	COMPUTER MAINTENANCE	-	-	-	-	-
	TOTAL TECHNOLOGY	15,360	20,796	20,796	14,965	(5,831)
REPAIRS & MAINTENANCE						
01-525-401	EQUIPMENT REPAIRS & MAINT	-	-	-	-	-
	EQUIPMENT PURCHASES	-	-	-	-	-
	BUILDING REPAIRS & MAINTENANCE	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	-	-	-	-	-
MISCELLANEOUS						
	CASH OVER/SHORT	-	-	-	-	-
	TAX DEPOSIT PENALTIES	-	-	-	-	-
	INTEREST EXPENSE	-	-	-	-	-
	BANK FEES	-	-	-	-	-
	TOTAL MISCELLANEOUS	-	-	-	-	-
	TOTAL FINANCE DEPARTMENT	170,753	203,723	198,619	263,251	59,528

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Employee Group Insurance

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
01-517-145	WORKERS COMPENSATION	10,549	-	-	-	-
01-517-301	PROPERTY & LIABILITY	36,557	40,543	63,296	66,396	25,853
01-517-302	FLOOD	1,121	1,200	1,155	1,200	-
		48,227	41,743	64,451	67,596	25,853
TOTAL INSURANCE EXPENSES		48,227	41,743	64,451	67,596	25,853

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – Police

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-508-101	REGULAR SALARIES	936,887	847,592	842,069	1,037,766	190,174
01-508-102	OVERTIME	29,582	45,000	45,000	30,000	(15,000)
01-508-103	TASK FORCE R/B	(114)	-	-	-	-
01-508-104.01	CERTIFICATE PAY	9,000	8,950	6,725	9,900	950
01-508-121	SOCIAL SECURITY	74,201	68,940	68,940	82,441	13,501
01-508-122	RETIREMENT	41,386	39,832	39,832	65,199	25,367
01-508-131	HEALTH INSURANCE	148,256	122,371	122,371	150,651	28,280
01-508-132	DENTAL INSURANCE	6,436	6,595	6,595	6,498	(97)
01-508-133	LIFE INSURANCE	2,653	2,853	2,853	2,628	(225)
01-508-134	VISION	431	1,788	1,788	2,036	248
01-508-141	UNEMPLOYMENT	3,387	3,485	3,485	4,446	961
01-508-145	WORKERS' COMPENSATION	16,979	18,438	17,252	24,363	5,925
TOTAL PERSONNEL SERVICES		1,269,084	1,165,844	1,156,910	1,415,928	250,084
SUPPLIES						
01-508-201	OFFICE SUPPLIES	4,401	3,653	3,653	6,000	2,347
01-508-203	GENERAL SUPPLIES	3,930	5,000	5,000	6,000	1,000
01-508-207	LAW ENFORCEMENT SUPPLIES	3,282	13,801	13,801	4,000	(9,801)
01-508-208	TRAINING SUPPLIES	185	5,124	5,124	5,000	(124)
01-508-221	FUEL & OIL	31,064	30,618	30,618	36,000	5,382
01-508-223	POSTAGE/METER RENTAL	1,300	-	-	-	-
01-508-225	DUES & SUBSCRIPTIONS	-	-	-	-	-
01-508-228	PROFESSIONAL BOOKS	214	-	-	-	-
01-508-251	PRISONER EXPENSES	192	-	-	300	300
01-508-252	EVIDENCE ANALYSIS	1,095	330	324	2,000	1,670
01-508-258	UTILITIES EXPENSE	6,913	7,200	7,200	7,200	-
	CLASSIFIED ADVERTISEMENTS	-	-	-	-	-
TOTAL SUPPLIES		52,576	65,726	65,720	66,500	774

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – Police (Continued)

		FY 2020	FY 2021	FY 2021	FY 2022	BUDGET
		ACTUAL	BUDGET	ESTIMATED	ADOPTED	CHANGE
<u>PURCHASED SERVICES</u>						
01-508-303	INSURANCE & BONDS	-	10,700	10,076	10,700	-
01-508-316	COPIER LEASE	6,514	10,100	9,873	9,953	(147)
01-508-321	TELECOMMUNICATIONS	7,093	5,000	5,000	8,300	3,300
01-508-322	MCT AIRCARDS	7,093	8,500	7,296	8,300	(200)
01-508-325	UNIFORM EXPENSE	6,546	8,400	8,400	10,000	1,600
01-508-343	PROFESSIONAL SERVICES	1,832	-	-	-	-
01-508-555	INTERNET SERVICES	141	-	-	-	-
01-508-602	COMMUNICATION EQUIPMENT	(3,443)	47,717	47,716	48,500	783
TOTAL PURCHASED SERVICES		25,776	90,417	88,361	95,753	5,336
<u>CONTRACTED SERVICES</u>						
01-508-365	JANITORIAL SERVICES	8,400	8,400	8,338	8,400	-
01-508-373	MAINTENANCE CONTRACTS	-	-	310	-	-
01-508-374	MAINTENANCE CONTRACT/GENER	565	750	750	750	-
01-508-375	OSSI CONNECTION FEE	4,800	4,800	4,800	4,800	-
01-508-376	RADIO CONNECT FEE/TOMBALL	16,494	22,841	22,841	25,000	2,159
01-508-377	RADIO USER FEE	4,950	5,040	4,950	5,100	60
01-508-378	BACKGROUND INQUIRY FEE	2,232	2,000	1,440	4,000	2,000
01-508-382	EMPLOYEE EXAM/DRUG SCREEN	260	1,000	185	1,000	-
01-508-399	DISPATCH SERVICES	3,790	164,251	164,220	199,182	34,931
TOTAL CONTRACTED SERVICES		41,491	209,082	207,834	248,232	39,150
<u>EDUCATION & TRAINING</u>						
01-508-541	PROFESSIONAL ASSOC DUES/FEES	150	-	-	600	600
01-508-542	EDUCATION	10,581	13,000	11,817	13,000	-
01-508-543	TRAINING/TRAVEL/PERDIEM	1,614	1,500	1,500	2,000	500
TOTAL EDUCATION & TRAINING		12,345	14,500	13,317	15,600	1,100
<u>TECHNOLOGY</u>						
01-508-551	SOFTWARE MAINTENANCE	13,755	12,123	12,123	14,000	1,877
	COMPUTER HARDWARE	-	-	-	45,000	45,000
	COMPUTER MAINTENANCE	-	-	-	-	-
TOTAL TECHNOLOGY		13,755	12,123	12,123	59,000	46,877

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Police (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>REPAIRS & MAINTENANCE</u>						
01-508-401	VEHICLE REPAIRS & MAINT	11,982	11,275	12,000	12,000	725
01-508-401.1	EQUIPMENT REPAIRS & MAINT	-	-	-	-	-
01-508-402	RADIO MAINTENANCE	10,151	-	-	-	-
01-508-403	BUILDINGS REPAIR & MAINTENANCE	7,210	49,665	56,809	20,500	(29,165)
01-508-407	RADAR MAINTENANCE & REPAIR	120	746	246	750	4
	VEHICLE GRAPHICS	-	-	-	-	-
TOTAL REPAIRS & MAINTENANCE		29,463	61,686	69,055	33,250	(28,436)
<u>MISCELLANEOUS</u>						
	SPECIAL INVESTIGATIONS	-	-	-	-	-
01-508-502	SPECIAL ACTIVITIES	688	2,500	2,500	3,000	500
TOTAL MISCELLANEOUS		688	2,500	2,500	3,000	500
<u>DEBT SERVICE</u>						
01-508-651	DEBT SERVICE	47,550	52,340	52,339	52,339	(1)
TOTAL DEBT SERVICE		47,550	52,340	52,339	52,339	-1
<u>CAPITAL OUTLAY</u>						
01-508-603	VEHICLE PURCHASE/LEASE	247,498	66,000	65,749	132,000	66,000
01-508-604	EQUIPMENT PURCHASE	13,235	1,900	-	-	(1,900)
	COMPUTER SOFTWARE/HARDWARE	-	-	-	-	-
TOTAL CAPITAL OUTLAY		260,733	67,900	65,749	132,000	64,100
<u>TRANSFERS OUT</u>						
01-508-699	TRANSFER OUT	25,656	-	-	-	-
TOTAL TRANSFER OUT		25,656	-	-	-	0
TOTAL POLICE		1,779,117	1,742,118	1,733,908	2,121,602	379,484

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriation – Police: Animal Control

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
01-502-355	CONTRACT-RABIES CONTROL	23,491	23,532	23,532	23,691	159
01-502-356	CONTRACT-KENNELS	30,376	31,749	30,962	31,300	(449)
		53,867	55,281	54,494	54,991	(290)
TOTAL ANIMAL CONTROL		53,867	55,281	54,494	54,991	(290)

Appropriations – Fire Department

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
01-519-357	FIRE DEPARTMENT ASSISTANCE	92,400	92,400	92,400	93,900	1,500
01-519-377	RADIO USER FEE	3,960	3,960	3,960	3,960	-
01-519-403	RADIO ASSISTANCE	-	-	-	-	-
	TOTAL CONTRACTED SERVICES	96,360	96,360	96,360	97,860	1,500
TOTAL FIRE DEPARTMENT		96,360	96,360	96,360	97,860	1,500

Appropriations – EMS Department

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
01-518-358	CONTRACT EMS SERVICES	75,000	75,000	75,000	85,624	10,624
	TOTAL CONTRACTED SERVICES	75,000	75,000	75,000	85,624	10,624
TOTAL EMS SERVICES		75,000	75,000	75,000	85,624	10,624

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Code Compliance

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
01-505-101	REGULAR SALARIES	57,427	51,420	49,920	51,418	(2)
01-505-102	OVERTIME	-	500	50	500	-
01-505-104	CERTIFICATE PAY	900	600	300	1,200	600
01-505-121	SOCIAL SECURITY	4,464	5,587	3,846	4,063	(1,524)
01-505-122	RETIREMENT	2,235	2,309	2,177	3,214	905
01-505-131	HEALTH INSURANCE	8,151	8,193	7,929	7,929	(264)
01-505-132	DENTAL INSURANCE	341	347	341	342	(5)
01-505-133	LIFE INSURANCE	140	140	144	140	-
01-505-134	VISION	-	-	-	107	107
01-505-141	UNEMPLOYMENT	318	410	205	234	(176)
01-505-145	WORKERS' COMPENSATION	262	565	565	115	(450)
	TOTAL PERSONNEL SERVICES	74,238	70,071	65,477	69,262	(809)
<u>SUPPLIES</u>						
01-505-201	OFFICE SUPPLIES	902	987	500	1,000	13
01-505-203	MATERIALS & SUPPLIES	518	813	813	500	(313)
01-505-210	FIRE PREVENTION	2,000	2,000	2,000	2,000	-
01-505-221	FUEL & OIL	419	1,000	1,000	1,500	500
01-505-223	POSTAGE/METER RENTAL	350	500	350	500	-
01-505-228	PROFESSIONAL BOOKS	808	500	500	500	-
01-505-233	UNIFORMS	723	1,500	1,000	1,000	(500)
	TOTAL SUPPLIES	5,720	7,300	6,163	7,000	(300)
<u>PURCHASED SERVICES</u>						
01-505-321	TELECOMMUNICATIONS	837	1,600	456	500	(1,100)
	TOTAL PURCHASED SERVICES	837	1,600	456	500	(1,100)
<u>CONTRACTED SERVICES</u>						
01-505-343	PROFESSIONAL SERVICES	-	20,500	15,000	20,500	-
01-505-381	ABATEMENT OF PROPERTIES	24,002	40,000	40,000	40,000	-
01-505-382	EMPLOYEE EXAM/DRUG SCREEN	37	37	-	37	-
	TOTAL CONTRACTED SERVICES	24,039	60,537	55,000	60,537	-
<u>EDUCATION & TRAINING</u>						
01-505-522	EDUCATION	500	1,000	500	500	(500)
01-505-523	TRAINING/TRAVEL/PERDIEM	-	1,500	300	750	(750)
	TOTAL EDUCATION & TRAINING	500	2,500	800	1,250	(1,250)
<u>REPAIRS & MAINTENANCE</u>						
01-505-401	M/R VEHICLES & EQUIPMENT	699	1,500	1,000	1,000	(500)
	TOTAL REPAIRS & MAINTENANCE	699	1,500	1,000	1,000	(500)
	TOTAL CODE COMPLIANCE	106,033	143,508	128,896	139,549	(3,959)

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – Municipal Court

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-503-101	REGULAR SALARIES	124,207	137,628	137,512	81,712	(55,916)
01-503-102	OVERTIME	933	-	-	500	500
01-503-103	MUNICIPAL COURT JUDGE	15,000	14,300	14,250	18,000	3,700
01-503-104	CERTIFICATE PAY	900	1,500	1,500	1,500	-
01-503-121	SOCIAL SECURITY	9,265	12,182	11,810	7,781	(4,401)
01-503-122	RETIREMENT	5,529	6,244	6,067	5,065	(1,179)
01-503-131	HEALTH INSURANCE	24,452	24,579	17,181	15,858	(8,721)
01-503-132	DENTAL INSURANCE	967	1,041	1,024	684	(357)
01-503-133	LIFE INSURANCE	375	387	362	219	(168)
01-503-134	VISION INSURANCE	-	-	-	214	214
01-503-141	UNEMPLOYMENT	493	615	432	468	(147)
01-503-145	WORKERS' COMPENSATION	1,016	1,313	1,313	183	(1,130)
	TOTAL PERSONNEL SERVICES	183,137	199,789	191,451	132,184	(67,605)
SUPPLIES						
01-503-201	OFFICE SUPPLIES	1,175	910	318	2,500	1,590
01-503-223	POSTAGE/METER RENTAL	1,617	1,500	1,500	2,000	500
01-503-228	PROFESSIONAL BOOKS	-	60	56	106	46
01-503-235	OFFICE FURNITURE & EQUIPMENT	-	-	-	-	-
	TOTAL SUPPLIES	2,792	2,470	1,874	4,606	2,136
PURCHASED SERVICES						
01-503-316	COPIER LEASE	2,273	2,100	2,100	2,500	400
01-503-321	TELECOMMUNICATIONS	705	-	-	-	-
	TOTAL PURCHASED SERVICES	2,978	2,100	2,100	2,500	400
CONTRACTED SERVICES						
01-503-341	CITY PROSECUTOR	4,819	7,200	6,000	7,200	-
01-503-371	COURT BILLING	3,618	-	-	-	-
01-503-382	EMPLOYEE EXAM/DRUG SCREEN	-	0	-	50	50
	TOTAL CONTRACTED SERVICES	8,437	7,200	6,000	7,250	50

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – Municipal Court (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
EDUCATION & TRAINING						
01-503-541	PROFESSIONAL ASSOC DUES/FEES	-	-	-	100	100
01-503-542	EDUCATION	75	200	150	1,000	800
01-503-543	TRAINING/TRAVEL/PERDIEM	-	400	200	1,000	600
	TOTAL EDUCATION & TRAINING	75	600	350	2,100	1,500
TECHNOLOGY						
01-503-551	TECHNOLOGY	1,973	29,546	29,546	29,500	(46)
	TOTAL TECHNOLOGY	1,973	29,546	29,546	29,500	(46)
REPAIRS & MAINTENANCE						
01-503-401	EQUIPMENT REPAIRS & MAINT	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	-	-	-	-	-
MISCELLANEOUS						
01-503-539	MISCELLANEOUS EXPENSE	-	-	-	250	250
	JURY & COURT COST	-	-	-	-	-
01-503-539.1	BANK FEES	-	5,000	5,000	5,000	-
	TOTAL MISCELLANEOUS	-	5,000	5,000	5,250	250
CAPITAL OUTLAY						
	CAPITAL OUTLAY	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	TOTAL MUNICIPAL COURT	199,392	246,705	236,321	183,390	(63,315)

CITY OF HITCHCOCK – GENERAL FUND
FY2022 ADOPTED Annual Operating & Capital Budget
Appropriations – Community Development

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-526-101	REGULAR SALARIES	-	101,200	14,750	117,090	15,890
01-526-104	CERTIFICATE PAY	-	-	-	-	-
01-526-121	SOCIAL SECURITY	-	7,972	1,197	9,233	1,261
01-526-122	RETIREMENT	-	3,890	692	7,302	3,412
01-526-131	HEALTH INSURANCE	-	8,193	1,982	15,858	7,665
01-526-132	DENTAL INSURANCE	-	347	85	684	337
01-526-133	LIFE INSURANCE	-	209	49	337	128
01-526-134	VISION INSURANCE	-	-	-	214	214
01-526-141	UNEMPLOYMENT	-	410	205	468	58
01-526-145	WORKERS' COMPENSATION	-	216	216	262	46
01-526-151	CAR ALLOWANCE	-	2,400	900	3,600	1,200
01-526-152	PHONE ALLOWANCE	-	600	-	-	(600)
	TOTAL PERSONNEL SERVICES	-	125,437	20,076	155,048	29,611
SUPPLIES						
01-526-201	OFFICE SUPPLIES	-	4,000	2,000	4,000	-
01-526-203	GENERAL SUPPLIES	-	1,000	500	1,000	-
01-526-223	POSTAGE	-	200	200	200	-
01-526-228	PROFESSIONAL BOOKS	500	500	500	500	-
01-526-230	CLASSIFIED ADVERTISEMENTS	-	-	-	500	500
01-526-241	MILEAGE	-	-	-	-	-
	TOTAL SUPPLIES	500	5,700	3,200	6,200	500
PURCHASED SERVICES						
01-526-320	MAPPING & PLAT FILING	-	3,000	500	3,000	-
01-526-321	TELECOMMUNICATIONS	-	1,283	1,036	1,080	(203)
	EQUIPMENT LEASE	-	-	-	-	-
	TOTAL PURCHASED SERVICES	-	4,283	1,536	4,080	(203)
CONTRACTED SERVICES						
01-526-343	CITY ATTORNEY	3,557	5,000	5,000	5,000	-
01-526-344	CITY ENGINEER	64,760	50,000	50,000	50,000	-
	BUILDING INSPECTOR	-	-	-	-	-
	COMPREHENSIVE PLAN	-	-	-	-	-
01-526-382	EMPLOYEE EXAM/DRUG SCREEN	-	100	37	50	(50)
	TOTAL CONTRACTED SERVICES	68,317	55,100	55,037	55,050	(50)
EDUCATION & TRAINING						
01-526-541	PROFESSIONAL ASSOC DUES/FEES	-	1,000	700	500	(500)
01-526-542	EDUCATION	-	1,500	250	1,500	-
01-526-543	TRAINING/TRAVEL/PERDIEM	-	2,000	1,000	2,000	-
	TOTAL EDUCATION & TRAINING	-	4,500	1,950	4,000	(500)
TECHNOLOGY						
01-526-551	COMPUTER SOFTWARE	1,494	3,569	3,569	4,569	1,000
01-526-554	COMPUTER HARDWARE	2,000	3,000	3,000	1,500	(1,500)
	TOTAL TECHNOLOGY	3,494	6,569	6,569	6,069	(500)
	TOTAL COMMUNITY DEVELOPMENT	72,311	201,589	88,368	230,447	28,858

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Community Development - Inspection Department

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
01-513-101	REGULAR SALARIES	49,126	33,907	33,907	110,114	76,207
01-513-102	OVERTIME	-	1,000	2,000	2,000	1,000
01-513-121	SOCIAL SECURITY	3,576	2,670	2,747	8,577	5,907
01-513-122	RETIREMENT	2,131	2,069	1,565	6,722	4,653
01-513-131	HEALTH	-	4,005	3,964	15,858	11,853
01-513-132	DENTAL	114	347	228	684	337
01-513-133	LIFE	139	132	90	258	126
01-513-134	VISION	-	41	41	214	173
01-513-141	UNEMPLOYMENT	205	205	144	468	263
01-513-145	WORKER'S COMPENSATION	(6)	97	97	407	310
01-513-151	CAR ALLOWANCE	-	-	-	480	480
	TOTAL PERSONNEL SERVICES	55,285	44,473	44,783	145,782	101,309
<u>SUPPLIES</u>						
01-513-201	OFFICE SUPPLIES	2,694	3,350	3,000	3,000	(350)
01-513-221	FUEL & OIL	-	-	-	2,600	2,600
01-513-223	POSTAGE/METER RENTAL	-	50	50	100	50
01-513-228	PROFESSIONAL BOOKS	1,000	500	-	500	-
01-513-233	UNIFORM	-	-	-	1,000	1,000
01-513-241	MILEAGE REIMBURSEMENT	-	100	-	-	(100)
	TOTAL SUPPLIES	3,694	4,000	3,050	7,200	3,200
<u>PURCHASED SERVICES</u>						
01-513-316	EQUIPMENT LEASE -COPIER	-	-	-	-	-
01-513-321	TELECOMMUNICATIONS	837	1,051	1,036	1,080	29
	TOTAL PURCHASED SERVICES	837	1,051	1,036	1,080	29
<u>CONTRACTED SERVICES</u>						
01-513-345	INSPECTION SERVICES	70,775	128,820	113,000	60,000	(68,820)
01-513-382	EMPLOYEE EXAM/DRUG SCREEN	-	50	37	50	-
		70,775	128,870	113,037	60,050	(68,820)
<u>EDUCATION & TRAINING</u>						
01-513-522	EDUCATION/TEST/LICENSE	167	500	50	500	-
01-513-523	TRAINING/TRAVEL/PERDIEM	-	200	50	200	-
	TOTAL EDUCATION & TRAINING	167	700	100	700	-
<u>REPAIRS & MAINTENANCE</u>						
01-513-401	VEHICLE REPAIRS & MAINT	-	-	-	1,400	1,400
	TOTAL REPAIRS & MAINTENANCE	-	-	-	1,400	1,400
<u>CAPITAL OUTLAY</u>						
01-513-603	VEHICLE PURCHASE	-	-	-	43,520	43,520
	TOTAL CAPITAL OUTLAY	-	-	-	43,520	43,520
TOTAL INSPECTION DEPARTMENT		130,758	179,094	162,006	259,732	80,638

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Information Technology

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PURCHASED SERVICES</u>						
01-527-399	OUTSIDE SERVICES	44,896	34,600	35,849	54,284	19,684
	TELECOMMUNICATIONS	-	-	-		-
	TOTAL PURCHASED SERVICES	44,896	34,600	35,849	54,284	19,684
<u>TECHNOLOGY</u>						
	COMPUTER SOFTWARE	-	-	-	-	-
01-527-552	WEBSITE	3,340	3,340	3,340	-	(3,340)
01-527-602	COMPUTER HARDWARE	37,556	26,139	29,919	91,441	65,302
	TOTAL TECHNOLOGY	40,896	29,479	33,259	91,441	61,962
TOTAL INFORMATION TECHNOLOGY		85,792	64,079	69,108	145,725	81,646

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Public Works: Streets & Drainage

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
01-507-101	REGULAR SALARIES	229,937	258,706	244,198	312,255	53,549
01-507-102	OVERTIME	1,678	1,011	1,011	1,500	489
01-507-106	PART TIME	-	-	-	-	-
01-507-107	SEASONAL	3,779	33,000	32,159	16,640	(16,360)
01-507-121	SOCIAL SECURITY	17,701	22,495	21,225	25,275	2,780
01-507-122	RETIREMENT	8,898	10,842	10,842	18,982	8,140
01-507-131	HEALTH INSURANCE	17,678	49,158	47,574	55,503	6,345
01-507-132	DENTAL INSURANCE	1,157	2,082	1,904	2,394	312
01-507-133	LIFE INSURANCE	740	1,675	1,674	792	(883)
01-507-134	VISION	75	275	275	643	368
01-507-141	UNEMPLOYMENT TAX	781	1,640	1,640	1,638	(2)
01-507-145	WORKERS' COMPENSATION	12,996	11,867	11,866	13,296	1,429
TOTAL PERSONNEL SERVICES		295,420	392,751	374,368	448,918	56,167
<u>SUPPLIES</u>						
01-507-201	OFFICE SUPPLIES	78	25	25	200	175
01-507-203	GENERAL SUPPLIES	754	975	975	2,000	1,025
01-507-221	FUEL & OIL	19,923	30,625	30,625	40,000	9,375
01-507-230	CLASSIFIED ADVERTISEMENTS	-	869	869	1,000	131
01-507-245	STREET LIGHTS	49,807	60,000	50,000	60,000	-
01-507-258	UTILITIES EXPENSE	3,963	6,310	5,245	7,000	690
	CHEMICALS	-	-	-	-	-
TOTAL SUPPLIES		74,525	98,804	87,739	110,200	11,396
<u>PURCHASED SERVICES</u>						
01-507-321	TELECOMMUNICATIONS	2,382	2,340	2,280	2,500	160
01-507-325	UNIFORM EXPENSE	1,201	1,442	1,442	2,000	558
01-507-407	RENTALS	15,063	101	100	-	(101)
TOTAL PURCHASED SERVICES		18,646	3,883	3,822	4,500	617
<u>CONTRACTED SERVICES</u>						
01-507-344	ENGINEERING	8,050	27,125	27,125	20,000	(7,125)
01-507-366	SECURITY	600	855	855	900	45
01-507-382	EMPLOYEE EXAM/DRUG SCREEN	74	111	111	75	(36)
	OUTSIDE SERV/CONTR LABOR	-	-	-	-	-
TOTAL CONTRACTED SERVICES		8,724	28,091	28,091	20,975	(7,116)

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Public Works: Streets & Drainage (Continued)

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
EDUCATION & TRAINING						
	TRAINING/TRAVEL/PERDIEM	-	-	-	2,000	2,000
	TOTAL EDUCATION & TRAINING	-	-	-	2,000	2,000
REPAIRS & MAINTENANCE						
01-507-401	EQUIPMENT REPAIRS & MAINT	17,638	31,000	25,000	25,000	(6,000)
01-507-402	VEHICLE REPAIRS & MAINT	-	-	-	-	-
01-507-403	BUILDING REPAIR & MAINTENANCE	-	-	-	20,000	20,000
01-507-408	MATERIALS & SUPPLIES	37,780	99,600	99,600	125,000	25,400
01-507-409	DRAINAGE	52,292	50,000	50,000	50,000	-
01-507-410	SAFETY EQUIPMENT	-	1,000	1,000	5,000	4,000
01-507-412	STREET REPAIR & MAINTENANCE	269,598	210,320	-	300,000	89,680
	STREET RECONSTRUCTION	-	-	-	-	-
	GROUNDS MAINTENANCE	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	377,308	391,920	175,600	525,000	133,080
TECHNOLOGY						
01-507-533	COMPUTER SOFTWARE	-	-	-	2,250	2,250
	TOTAL TECHNOLOGY	-	-	-	2,250	2,250
MISCELLANEOUS						
	TRAFFIC CONTROL	-	-	-	-	-
01-507-504	SIGNS	10,909	15,000	15,000	15,000	-
01-507-505	LANDFILL FEES	14,382	15,000	15,000	15,000	-
	TOTAL MISCELLANEOUS	25,291	30,000	30,000	30,000	-
CAPITAL OUTLAY						
01-507-602	EQUIPMENT PURCHASES	394,736	175,909	175,909	33,000	(142,909)
01-507-652	EQUIPMENT PAYMENTS	-	78,391	78,296	78,391	-
	BUILDINGS & GROUNDS	-	-	-	70,000	70,000
01-507-665	GRANT MATCH TRANSFER	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	394,736	254,300	254,205	181,391	(72,909)
	TOTAL STREET & DRAINAGE	1,194,650	1,199,749	953,825	1,325,234	125,485

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations –Public Works: Parks

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>SUPPLIES</u>						
01-515-203	MATERIALS & SUPPLIES	680	500	-	2,000	1,500
01-515-258	UTILITIES	4,082	5,500	6,000	7,000	1,500
	TOTAL SUPPLIES	4,762	6,000	6,000	9,000	3,000
	TOTAL PARKS	4,762	6,000	6,000	9,000	3,000

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Garage

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
01-509-101	REGULAR SALARIES	41,600	44,200	44,200	44,990	790
01-509-102	OVERTIME	1,350	2,400	2,400	2,000	(400)
01-509-104	CERTIFICATE PAY	-	-	-	-	-
01-509-121	SOCIAL SECURITY	3,297	3,565	3,565	3,595	30
01-509-122	RETIREMENT	1,910	2,000	2,000	2,843	843
01-509-131	HEALTH INSURANCE	8,151	7,929	7,929	7,929	-
01-509-132	DENTAL INSURANCE	341	347	341	342	(5)
01-509-133	LIFE INSURANCE	118	118	118	118	-
01-509-134	VISION	13	100	100	107	7
01-509-141	UNEMPLOYMENT	205	205	205	234	29
01-509-145	WORKERS' COMPENSATION	1,588	1,659	1,659	1,963	304
	TOTAL PERSONNEL SERVICES	58,573	62,523	62,517	64,121	1,598
SUPPLIES						
01-509-201	OFFICE SUPPLIES	143	450	100	200	(250)
01-509-203	SUPPLIES	1,881	2,024	2,024	1,800	(224)
01-509-221	FUEL & OIL	0	600	100	500	(100)
	TOTAL SUPPLIES	2,024	3,074	2,224	2,500	(574)
PURCHASED SERVICES						
01-509-321	TELECOMMUNICATIONS	1,923	2,306	2,306	2,500	194
01-509-325	UNIFORMS	509	584	584	600	16
	TOTAL PURCHASED SERVICES	2,432	2,890	2,890	3,100	210
REPAIRS & MAINTENANCE						
01-509-235	TOOLS	3,490	5,000	5,000	5,000	-
01-509-235.1	SHOP EQUIPMENT	2,585	4,100	4,000	4,000	(100)
01-509-315	RENTALS	1,889	2,500	2,500	2,500	-
01-509-401	VEHICLE & EQUIPMENT MAINTENANCE	1,400	2,849	2,849	2,000	(849)
01-509-403	GARAGE BUILDING	1,778	12,614	12,614	50,000	37,386
	TOTAL REPAIRS & MAINTENANCE	11,142	27,063	26,963	63,500	36,437
TECHNOLOGY						
01-509-533	COMPUTER SOFTWARE	2,000	2,000	2,000	2,000	-
	TOTAL TECHNOLOGY	2,000	2,000	2,000	2,000	-
	TOTAL GARAGE	76,171	97,550	96,594	135,221	37,671

CITY OF HITCHCOCK – GENERAL FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Public Works – Solid Waste

		FY 2020 ACTUAL	FY 2021 BUDGET	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>CONTRACTED SERVICES</u>						
01-521-354	GARBAGE CONTRACT	289,312	362,150	361,302	497,915	135,765
01-521-368	DISPOSAL -CLEANUP	-	7,795	7,795	-	(7,795)
		289,312	369,945	369,097	497,915	127,970
	TOTAL CONTRACTED SERVICES	289,312	369,945	369,097	497,915	127,970
	TOTAL SOLID WASTE	289,312	369,945	369,097	497,915	127,970
	TOTAL APPROPRIATIONS	4,866,140	5,656,827	5,226,135	6,216,605	566,049
	REVENUES OVER/UNDER EXPENDITURE	1,530,671	1,357,793	1,429,249	-	(1,357,793)
	ENDING BALANCE	4,658,948	6,016,741	5,748,198	5,748,198	-274,814

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UTILITY FUND

CITY OF HITCHCOCK – UTILITY FUND SUMMARY

FY2022 ADOPTED Annual Operating & Capital Budget

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY2022 ADOPTED	BUDGET CHANGE
BEGINNING FUND BALANCE	1,646,278	1,705,347	1,705,347	2,145,029	439,682
REVENUE:					
UTILITY SALES	2,878,896	3,142,788	3,152,203	3,609,083	466,295
UTILITY SERVICES	203,360	468,202	555,464	429,375	(38,827)
OTHER REVENUE	116,186	155,721	157,287	63,000	(92,721)
TRANSFERS IN	-	-	-	-	-
TOTAL REVENUES	3,198,442	3,766,711	3,864,954	4,101,458	334,747
TOTAL AVAILABLE REVENUES	4,844,720	5,472,058	5,570,301	6,246,487	774,429
APPROPRIATIONS					
UTILITY ADMINISTRATION					
PERSONAL SERVICES	44,006	98,252	64,758	211,150	112,898
OPERATIONS & MAINTENANCE	50,837	193,884	184,226	205,944	12,060
DEBT SERVICE	-	-	-	-	-
CAPITAL OUTLAY	-	1,000	-	1,000	-
TRANSFERS OUT	-	-	-	-	-
UTILITY ADMINISTRATION TOTAL	94,843	293,136	248,984	418,094	124,958
SEWER DEPARTMENT					
PERSONAL SERVICES	279,664	295,276	273,486	300,958	5,682
OPERATIONS & MAINTENANCE	600,104	905,990	855,262	1,133,144	227,154
CAPITAL OUTLAY	509,155	568,881	175,041	246,309	(322,572)
DEBT SERVICE PAYMENTS	-	29,472	29,472	60,959	31,487
TRANSFERS OUT	121,627	66,344	66,344	66,344	-
SEWER DEPARTMENT TOTAL	1,510,550	1,865,963	1,399,605	1,807,714	(58,249)
WATER DEPARTMENT					
PERSONAL SERVICES	219,114	307,990	307,960	320,441	12,451
OPERATIONS & MAINTENANCE	1,023,676	1,471,645	1,236,341	2,379,745	908,100
CAPITAL OUTLAY	194,969	108,881	108,517	125,000	16,119
DEBT SERVICE	1,828	364,472	29,472	153,379	(211,093)
TRANSFERS OUT	94,393	94,393	94,393	94,393	-
WATER DEPARTMENT TOTAL	1,533,980	2,347,381	1,776,683	3,072,958	725,577
TOTAL EXPENDITURES	3,139,373	4,506,480	3,425,272	5,298,766	792,286
REVENUES OVER EXPENDITURES	59,069	(739,769)	439,682	(1,197,308)	(457,539)
ENDING BALANCE	1,705,347	965,578	2,145,029	947,721	(17,857)

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Revenue – Enterprise Fund

		FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
BEGINNING BALANCE		1,646,278	1,740,406	1,740,406	2,180,088	439,682
UTILITY SALES						
02-4501	WATER SALES	1,508,465	1,613,280	1,613,280	1,754,124	140,844
02-4502	WASTE-WATER SALES	1,123,622	1,228,059	1,228,059	1,574,959	346,900
02-4503	SEWER TREATMENT	81,670	163,004	164,606	125,000	(38,004)
02-4504	PENALTIES - UTILITIES	60,317	49,695	49,720	60,000	10,305
02-4505	FREDDIEVILLE SEWER REVENUE	104,568	88,750	96,538	95,000	6,250
02-4506	CITY UTILITIES - WATER	254	-	-	-	-
	PENALTIES - WATER	-	-	-	-	-
	PENALTIES - SEWER	-	-	-	-	-
	TOTAL UTILITY SALES	2,878,896	3,142,788	3,152,203	3,609,083	466,295
UTILITY SERVICES						
02-4521	TAPS/CONNECTIONS	203,360	468,202	555,464	429,375	(38,827)
	WATER SERVICES	-	-	-	-	-
	WASTEWATER SERVICES	-	-	-	-	-
	TOTAL UTILITY SERVICES	203,360	468,202	555,464	429,375	-38,827
OTHER REVENUE						
02-4157	PENSION EXPENSE - WATER	-	-	-	-	-
02-4158	PENSION EXPENSE -SEWER	-	-	-	-	-
02-4701	MISCELLANEOUS REVENUE	1,023	39,253	39,413	1,000	(38,253)
02-4703	OVER/SHORT	9	35.00	-12	-	(35)
02-4720	UTILITY DISCONNECT/RECONNECT	79,120	31,305	32,050	60,000	28,695
02-4736	NSF CHECK CHARGE	975	600	600	1,000	400
02-4751	MISC. REFUNDS & REIMB	35,059	-	-	-	-
02-4760	CREDIT CARD TRANSACTION FEE	-	1,500	2,208	-	(1,500)
02-4800	PROCEEDS FROM GRANT FUNDS	-	-	-	-	-
02-4810	SALE OF ASSETS	-	4,400	4,400	1,000	(3,400)
02-4850	PROCEEDS FROM LOAN	-	-	-	-	-
02-4852	INSURANCE PROCEEDS	-	78,628	78,628	-	(78,628)
02-4875	CAPITAL CONTRIBUTION	-	-	-	-	-
02-4915	GRANT MATCHING FUNDS	-	-	-	-	-
	TOTAL OTHER REVENUE	116,186	155,721	157,287	63,000	(92,721)
TOTAL REVENUES		3,233,501	3,766,711	3,864,954	4,101,458	334,747
TOTAL AVAILABLE FUNDS		4,879,779	5,507,117	5,605,360	6,281,546	774,429

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Utility Administration

		FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
02-529-101	REGULAR SALARIES	31,201	70,721	49,762	164,800	94,079
02-529-102	OVERTIME	44	-	-	-	-
02-529-121	SOCIAL SECURITY	1,691	8,667	3,807	12,883	4,216
02-529-122	RETIREMENT	931	5,008	2,214	10,188	5,180
02-529-131	HEALTH INSURANCE	8,904	12,290	7,929	15,858	3,568
02-529-132	DENTAL INSURANCE	228	521	341	684	163
02-529-133	LIFE INSURANCE	38	337	209	421	84
02-529-134	VISION	-	63	63	214	151
02-529-141	UNEMPLOYMENT	205	410	200	468	58
02-529-145	WORKER'S COMPENSATION	764	235	233	2,034	1,799
02-529-151	CAR ALLOWANCE	-	-	-	3,600	3,600
02-529-152	PHONE ALLOWANCE	-	-	-	-	-
	TOTAL PERSONNEL SERVICES	44,006	98,252	64,758	211,150	112,898
<u>SUPPLIES</u>						
02-529-201	OFFICE SUPPLIES	-	1,500	-	1,500	-
02-529-202	JANITORIAL SUPPLIES	-	500	-	1,500	1,000
02-529-203	GENERAL SUPPLIES	-	500	-	1,500	1,000
02-529-223	POSTAGE/METER RENTAL	2,854	5,215	3,759	10,500	5,285
02-529-225	DUES & SUBSCRIPTIONS	-	250	-	250	-
02-529-228	PROFESSIONAL BOOKS	-	500	-	500	-
02-529-230	CLASSIFIED ADVERTISEMENTS	162	500	500	785	285
02-529-233	UNIFORM EXPENSE	-	-	-	183	183
02-529-235	FURNITURE	340	2,500	2,500	2,500	-
02-529-258	UTILITIES EXPENSE	-	-	-	-	-
	TOTAL SUPPLIES	3,356	11,465	6,759	19,218	7,753
<u>PURCHASED SERVICES</u>						
02-529-304	TML INSURANCE	7,924	22,518	22,518	22,518	-
02-529-316	COPIER LEASE	4,547	6,070	6,070	6,170	100
02-529-321	TELECOMMUNICATIONS	-	-	-	-	-
02-529-365	JANITORIAL SERVICES	-	4,000	4,450	8,520	4,520
	UTILITY MAPPING	-	-	-	-	-
	TOTAL PURCHASES SERVICES	12,471	32,588	33,038	37,208	4,620
<u>CONTRACTED SERVICES</u>						
02-529-342	AUDIT SERVICE	21,819	33,690	33,690	35,000	1,310
02-529-343	CITY ATTORNEY	838	5,000	-	15,000	10,000
02-529-344	CITY ENGINEER	350	24,800	24,800	25,000	200
02-529-382	EMPLOYEE EXAM/DRUG SCREEN	-	200	100	200	-
02-529-399	PROFESSIONAL SERVICES	-	-	-	35,000	35,000
	TOTAL CONTRACTED SERVICES	23,007	63,690	58,590	110,200	46,510

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Utility Administration (Continued)

		FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
EDUCATION & TRAINING						
02-529-541	PROFESSIONAL ASSOC DUES/FEES	104	-	-	500	500
02-529-543	TRAINING/TRAVEL/PERDIEM	-	52	-	1,000	948
	TOTAL EDUCATION & TRAINING	104	52	-	1,500	1,448
TECHNOLOGY						
02-529-551	SOFTWARE MAINTENANCE	10,955	14,580	14,580	8,273	(6,307)
	COMPUTER SOFTWARE	-	-	-	-	-
02-529-602	COMPUTER HARDWARE	-	1,500	1,500	1,500	-
	COMPUTER MAINTENANCE	-	-	-	-	-
	TOTAL TECHNOLOGY	10,955	16,080	16,080	9,773	(6,307)
REPAIRS & MAINTENANCE						
02-529-403	BLDGS REPAIR & MAINTENANCE	944	18,000	18,000	20,000	2,000
	VEHICLE REPAIRS & MAINT	-	-	-	-	-
	SAFETY EQUIPMENT	-	-	-	-	-
02-529-404	GROUNDS MAINTENANCE	-	-	-	-	-
	TOTAL REPAIRS & MAINTENANCE	944	18,000	18,000	20,000	2,000
MISCELLANEOUS						
02-529-502	SPECIAL ACTIVITIES	-	250	-	8,045	7,795
02-529-539.1	BANK FEES	-	-	-	-	-
02-529-710	NON RECURRING ITEMS	-	51,759	51,759	-	(51,759)
	TOTAL MISCELLANEOUS	-	52,009	51,759	8,045	(43,964)
CAPITAL OUTLAY						
	VEHICLE PURCHASE	-	-	-	-	-
02-529-601	OFFICE FURNITURE	-	1,000	-	1,000	-
	DEPRECIATION	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	1,000	-	1,000	-
	TOTAL UTILITY ADMINISTRATION	94,843	293,136	248,984	418,094	124,958

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Sewer Division

	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>					
02-521-101 REGULAR SALARIES	201,937	205,599	195,139	212,312	6,713
02-521-102 OVERTIME	14,794	15,439	15,038	15,000	(439)
02-521-104 CERTIFICATE PAY	2,100	4,200	2,050	1,800	(2,400)
02-521-121 SOCIAL SECURITY	17,048	17,413	16,235	17,527	114
02-521-122 RETIREMENT	10,256	10,061	10,061	13,861	3,800
02-521-131 HEALTH INSURANCE	23,497	32,572	25,206	31,716	(856)
02-521-132 DENTAL INSURANCE	1,136	1,388	1,345	1,368	(20)
02-521-133 LIFE INSURANCE	563	584	494	564	(20)
02-521-134 VISION	65	644	644	429	(215)
02-521-141 UNEMPLOYMENT	498	821	720	936	115
02-521-145 WORKERS COMP	7,770	6,555	6,554	5,445	(1,110)
TOTAL PERSONNEL SERVICES	279,664	295,276	273,486	300,958	5,682
<u>SUPPLIES</u>					
02-521-201 OFFICE SUPPLIES	1,566	2,168	2,168	4,500	2,332
02-521-202 JANITORIAL SUPPLIES	-	-	-	-	-
02-521-203 GENERAL SUPPLIES	-	-	-	-	-
02-521-204 LAB SUPPLIES	1,615	3,732	3,732	3,500	(232)
02-521-205 TREATMENT CHEMICALS	58,632	70,000	55,243	70,000	-
02-521-221 FUEL & OIL	10,037	17,000	17,000	17,000	-
02-521-225 DUES & SUBSCRIPTIONS	-	120	-	120	-
02-521-227 PUBLICATIONS	228	500	-	500	-
02-521-233 UNIFORMS	639	1,073	750	1,073	-
02-521-235 TOOLS	436	1,500	1,500	3,500	2,000
02-521-258 UTILITIES EXPENSE	104,407	120,000	105,000	115,000	(5,000)
TOTAL SUPPLIES	177,560	216,093	185,393	215,193	(900)
<u>PURCHASED SERVICES</u>					
02-521-316 RENTAL	-	-	-	-	-
02-521-321 COMMUNICATIONS CHARGES	3,579	4,000	3,240	6,923	2,923
UTILITY MAPPING	-	-	-	-	-
TOTAL PURCHASED SERVICES	3,579	4,000	3,240	6,923	2,923

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Sewer Division (Continued)

	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
CONTRACTED SERVICES					
02-521-342 AUDIT SERVICES	8,933	15,000	15,000	15,000	-
02-521-344 ENGINEERING	11,430	15,000	15,000	15,000	-
02-521-365 JANITORIAL SERVICE	1,200	1,200	1,169	1,200	-
02-521-371 UTILITY BILLING	22,211	37,000	37,000	37,000	-
02-521-382 EMPLOYEE EXAM/DRUG SCREEN	103	100	37	100	-
02-521-383 SLUDGE DISP/TESTING/SAMPLING	21,100	41,000	41,000	40,000	(1,000)
02-521-384 TCEQ FEES	20,328	20,328	20,328	20,328	-
02-521-385 GREASE TRAP INSPECTIONS	1,222	1,400	-	1,400	-
02-521-398 NEW SERVICE INSTALL	-	100,000	100,000	165,000	65,000
02-521-399 CONTRACT SERVICES	116,433	125,000	125,000	50,000	(75,000)
REPAIRS TO EXISTING SERVICES	-	-	-	-	-
TOTAL CONTRACTED SERVICES	202,960	356,028	354,534	345,028	(11,000)
EDUCATION & TRAINING					
02-521-542 EDUCATION/DUES/TESTING	366	1,500	1,500	3,000	1,500
TOTAL EDUCATION & TRAINING	366	1,500	1,500	3,000	1,500
REPAIRS & MAINTENANCE					
02-521-401 EQUIPMENT REPAIRS & MAINT	3,382	4,000	3,000	54,000	50,000
02-521-403 BLDG REPAIRS & MAINTENANCE	-	-	-	12,000	-
02-521-403.0 COLLECTION SYSTEM BLDG & GRNI	937	2,500	2,000	2,500	-
02-521-403.2 M/R GARAGE BUILDING	348	3,000	1,000	2,500	(500)
02-521-410 SAFETY EQUIPMENT	2,395	2,000	2,000	22,000	-
02-521-416 WWTP SYSTEM MAINTENANCE	74,317	52,621	52,621	100,000	47,379
02-521-417 M/R LIFT STATIONS	109,262	147,430	147,430	100,000	(47,430)
02-521-418 M/R COLLECTION SYSTEM	19,258	70,000	55,726	70,000	-
02-521-419 I&I REHAB/CONSTRUCTION	5,740	46,818	46,818	200,000	153,182
VEHICLE REPAIR & MAINTENANCE	-	-	-	-	-
TOTAL REPAIRS & MAINTENANCE	215,639	328,369	310,595	563,000	202,631
CAPITAL OUTLAY					
VEHICLE PURCHASE/LEASE	-	-	-	-	-
02-521-602 EQUIPMENT PURCHASES	-	51,881	51,881	49,959	(1,922)
02-521-610 SYSTEM UPGRADES	-	457,000	113,160	100,000	(357,000)
02-521-615 SCADA SYSTEM	-	60,000	10,000	60,000	-
02-521-661 DEPRECIATION	509,155	-	-	-	-
02-521-665 GRANT MATCH	-	-	-	36,350	36,350
TOTAL CAPITAL OUTLAY	509,155	568,881	175,041	246,309	(322,572)

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Sewer Division (Continued)

		FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
<u>DEBT SERVICE</u>						
02-521-652	EQUIPMENT PAYMENT	-	29,472	29,472	60,959	31,487
	DEBT SERVICE - PRINCIPAL	-	-	-	-	-
	DEBT SERVICE -INTEREST EXPENSE	-	-	-	-	-
	TOTAL DEBT SERVICE	-	29,472	29,472	60,959	31,487
<u>TRANSFERS OUT</u>						
	TRANSFER TO GF FOR ROW	-	-	-	-	-
	UTILITY FUND TRANSFERS	-	-	-	-	-
02-521-699	TRANSFER TO GF FOR ADMIN	121,627	66,344	66,344	66,344	-
	TOTAL TRANSFERS OUT	121,627	66,344	66,344	66,344	-
	TOTAL SEWER DIVISION	1,510,550	1,865,963	1,399,605	1,807,714	(90,249)

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Public Works: Water Division

		FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
PERSONNEL SERVICES						
02-522-101	REGULAR SALARIES	146,181	194,540	194,540	217,497	22,957
02-522-102	OVERTIME	17,045	18,700	18,700	15,000	(3,700)
02-522-104	CERTIFICATE PAY	452	300	300	300	-
02-522-108	CALL BACK PAY	6,406	5,738	5,738	5,652	(86)
02-522-121	SOCIAL SECURITY	13,336	16,798	16,798	18,241	1,443
02-522-122	RETIREMENT	8,152	9,371	9,371	14,426	5,055
02-522-131	HEALTH INSURANCE	19,413	51,715	51,715	39,645	(12,070)
02-522-132	DENTAL INSURANCE	936	2,643	2,643	1,710	(933)
02-522-133	LIFE INSURANCE	385	649	649	595	(54)
02-522-134	VISION	102	1,206	1,206	536	(670)
02-522-141	UNEMPLOYMENT	766	1,552	1,522	1,170	(382)
02-522-145	WORKER'S COMPENSATION	5,940	4,778	4,778	5,669	891
	TOTAL PERSONNEL SERVICES	219,114	307,990	307,960	320,441	12,451
SUPPLIES						
02-522-201	OFFICE SUPPLIES	2,967	3,000	1,500	4,500	1,500
02-522-202	JANITORIAL SUPPLIES	-	760	760	1,000	240
02-522-203.1	GENERAL SUPPLIES	-	700	700	800	100
02-522-221	FUEL & OIL	10,003	17,886	15,000	20,000	2,114
02-522-225	DUES & SUBSCRIPTIONS	-	100	-	100	-
02-522-226	WATER DUES	180	253	253	180	(73)
02-522-227	PUBLICATIONS	-	-	-	-	-
02-522-233	UNIFORMS	1,298	1,373	1,373	1,207	(166)
02-522-235	TOOLS	1,414	1,600	1,600	5,000	3,400
02-522-258	UTILITIES EXPENSE	29,375	40,000	40,000	50,000	10,000
02-522-371	UTILITY BILLING	22,211	35,741	35,741	40,000	4,259
	TOTAL SUPPLIES	67,448	101,413	96,927	122,787	21,374
PURCHASED SERVICES						
02-522-203	MATERIALS & SUPPLIES	63,237	78,000	78,000	70,000	(8,000)
02-522-311	METER CHANGE OUT	-	-	-	-	-
02-522-316	RENTALS	-	3,000	3,000	3,000	-
02-522-321	TELECOMMUNICATIONS	10,420	12,900	12,900	14,000	1,100
02-522-328	SURFACE WATER	644,698	650,000	621,113	465,682	(184,318)
	TOTAL PURCHASED SERVICES	718,355	743,900	715,013	552,682	(191,218)

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Public Works: Water Division (Continued)

	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
CONTRACTED SERVICES					
02-522-342 AUDIT	7,433	-	-	-	-
02-522-344 ENGINEERING	33,595	45,000	25,000	50,000	5,000
02-522-365 JANITORIAL SERVICE	1,200	1,200	1,169	1,200	-
02-522-367 WATER MONITORING	5,024	7,271	7,271	7,491	
02-522-382 EMPLOYEE EXAM/DRUG SCREEN	148	100	37	200	100
02-522-384 TCEQ FEES	-	-	-	-	-
02-522-398 NEW SERVICE INSTALLS	-	90,000	80,000	191,250	101,250
02-522-399 CONTRACT SERVICES	106,610	153,731	153,731	140,000	(13,731)
REPAIRS TO EXISTING SERVICES	-	-	-	-	-
TOTAL CONTRACTED SERVICES	154,010	297,302	267,208	390,141	92,619
EDUCATION & TRAINING					
02-522-542 EDUCATION/DUES/TEST	1,588	2,000	2,000	3,000	1,000
02-522-543 TRAINING/TRAVEL/PER DIEM	100	500	500	500	-
TOTAL EDUCATION & TRAINING	1,688	2,500	2,500	3,500	1,000
REPAIRS & MAINTENANCE					
02-522-401 EQUIPMENT REPAIRS & MAINT	13,635	17,000	17,000	25,000	8,000
02-522-401.1 GENERATOR MAINTENANCE	7,123	9,000	5,000	9,000	-
02-522-402 RADIO MAINTENANCE	-	1,000	-	1,000	-
02-522-403.1 BUILDINGS & GROUNDS	3,033	5,000	1,500	3,000	(2,000)
02-522-406 FIRE HYDRANTS	37,217	40,000	39,300	40,000	-
02-522-410 SAFETY EQUIPMENT	1,371	5,000	1,700	3,000	(2,000)
02-522-411 STORAGE TANK REPAIRS	290	219,530	60,193	1,184,635	965,105
02-522-420 UTILITIES SYSTEM MAINTENANCE	19,506	30,000	30,000	45,000	15,000
TOTAL REPAIRS & MAINTENANCE	82,175	326,530	154,693	1,310,635	984,105
CAPITAL OUTLAY					
02-522-602 EQUIPMENT PURCHASES	-	51,881	51,881	-	(51,881)
02-522-653 AUTO READ METERS	-	-	-	-	-
02-522-661 DEPRECIATION	194,969	-	-	-	-
02-522-612 STORAGE TANK REHAB	-	-	-	-	-
02-522-615 WATER SYSTEM IMPROVEMENTS	-	57,000	56,636	125,000	68,000
TOTAL CAPITAL OUTLAY	194,969	108,881	108,517	125,000	16,119

CITY OF HITCHCOCK – UTILITY FUND

FY2022 ADOPTED Annual Operating & Capital Budget

Appropriations – Public Works: Water Division (Continued)

		FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
DEBT SERVICE						
02-522-522	GRANT MATCHING FUNDS	-	-	-	-	-
02-522-645	DEBT SERVICE-INTEREST	1,828	-	-	-	-
02-522-652	EQUIPMENT PAYMENT	-	29,472	29,472	38,379	8,907
02-522-665	WATER GRANT MATCHING FUND	-	-	-	115,000	115,000
02-522-667	STORAGE TANK REPAIRS	-	335,000	-	-	(335,000)
	DEBT SERVICE-PRINCIPAL	-	-	-	-	-
	PAYING AGENT FEE			-		-
	TOTAL DEBT SERVICE	1,828	364,472	29,472	153,379	(211,093)
TRANSFERS OUT						
	TRANSFER TO GF FOR ROW	-	-	-	-	-
02-522-699	TRANSFER TO GF FOR ADMIN	94,393	94,393	94,393	94,393	-
	TOTAL TRANSFERS OUT	94,393	94,393	94,393	94,393	-
TOTAL WATER DIVISION						
		1,533,980	2,347,381	1,776,683	3,072,958	725,357
TOTAL EXPENDITURES						
		3,139,373	4,506,480	3,425,272	5,298,766	760,066
REVENUES OVER EXPENDITURES						
		94,128	(739,769)	439,682	(1,197,308)	
ENDING BALANCE						
		1,740,406	1,000,637	2,180,088	982,780	

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OTHER FUNDS

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Police Department Donation – Fund 07

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		0	628	628	628	\$ -
REVENUES						
07-4711	DONATIONS	628	2,100	2,592	-	(2,100)
	INTEREST	-	-	-	-	-
TOTAL REVENUES		\$ 628	\$ 2,100	\$ 2,592	\$ -	\$ (2,100)
TOTAL AVAILABLE FUNDS		\$ 628	\$ 2,728	\$ 3,220	\$ 628	(2,100)
APPROPRIATIONS						
	TRAVEL & TRAINING					-
07-500-212	MATERIALS & SUPPLIES	-	2,100	2,592	628	(1,472)
07-500-602	SPECIAL EQUIPMENT	-				-
TOTAL APPROPRIATIONS		\$ -	\$ 2,100	\$ 2,592	\$ 628	\$ (1,472)
ENDING BALANCE		\$ 628	\$ 628	\$ 628	\$ -	\$ (628)

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

DEA Drug Forfeiture – Fund 18

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		1,415	4,274	4,274	4,274	\$ -
REVENUES						
18-4821	SEIZED FUNDS	-	-	-	-	\$ -
14-4601	INTEREST INCOME	-	-	-	-	\$ -
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL AVAILABLE FUNDS	\$ 1,415	\$ 4,274	\$ 4,274	\$ 4,274	\$ -
APPROPRIATIONS						
18-500-212	LAW ENF. SUPPLIES	(2,859)	-	-	-	-
18-500-602	EQUIPMENT PURCHASES		-	-		-
	REFUND & REIMBURSEMENT	-	-	-	4,274	4,274
	TOTAL APPROPRIATIONS	\$ (2,859)	\$ -	\$ -	\$ 4,274	4,274
	ENDING BALANCE	\$ 4,274	\$ 4,274	\$ 4,274	\$ -	\$ (4,274)

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Police Department Training – Fund 40

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		-	1,460	1,460	\$ 1,460	\$ -
REVENUES						
40-4800	LEOSE ALLOTMENT	1,460	-	-		-
	INTEREST	-	-	-	-	-
	TOTAL REVENUES	<u>\$ 1,460</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 1,460</u>	<u>\$ 1,460</u>	<u>\$ 1,460</u>	<u>\$ 1,460</u>	<u>-</u>
APPROPRIATIONS						
40-500-543	TRAVEL & TRAINING	-	-	-	1,460	1,460
	BANK FEES	-	-	-	-	-
	SPECIAL EQUIPMENT	-	-	-	-	-
	TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,460</u>	<u>\$ 1,460</u>
	ENDING BALANCE	<u>\$ 1,460</u>	<u>\$ 1,460</u>	<u>\$ 1,460</u>	<u>\$ -</u>	<u>\$ (1,460)</u>

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Municipal Court Building Security - Fund 22

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		50,961	42,862	42,862	40,685	\$ (2,177)
REVENUES						
22-4412	SECURITY FEE	2,297	2,200	362	2,200	-
	INTEREST INCOME					-
TOTAL REVENUES		\$ 2,297	\$ 2,200	\$ 362	\$ 2,200	-
TOTAL AVAILABLE FUNDS		\$ 53,258	\$ 45,062	\$ 43,224	\$ 42,885	(2,177)
APPROPRIATIONS						
22-500-366	ADT SECURITY SYSTEM	1,285	1,200	2,216	2,100	900
22-500-403	BLDG REPAIR & MAINT.	9,111	25,000	323	35,000	10,000
	COURT SECURITY	-	-	-		-
TOTAL APPROPRIATIONS		\$ 10,396	\$ 26,200	\$ 2,539	\$ 37,100	10,900
ENDING BALANCE		\$ 42,862	\$ 18,862	\$ 40,685	\$ 5,785	(13,077)

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Municipal Court Technology – Fund 26

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
Beginning Fund Balance	3,209	-579	-579	0	\$ 579
REVENUES					
26-4413 TECHNOLOGY FEE	3,017	5,000	579	2,500	(2,500)
INTEREST INCOME	-	-	-	-	-
TRANSFER IN	-	-	-	-	-
TOTAL REVENUES	\$ 3,017	\$ 5,000	\$ 579	\$ 2,500	(2,500)
TOTAL AVAILABLE FUNDS	\$ 6,226	\$ 4,421	\$ -	\$ 2,500	\$ (1,921)
APPROPRIATIONS					
26-500-201 OFFICE SUPPLIES & EQUIP	1,227	-	-	-	-
26-500-551 COMPUTER SOFTWARE	5,578	5,000	-	2,500	(2,500)
COMPUTER HARDWARE	-	-	-	-	-
COMPUTER MAINTENANCE	-	-	-	-	-
EQUIPMENT PURCHASES	-	-	-	-	-
BANK FEES	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ 6,805	\$ 5,000	\$ -	\$ 2,500	(2,500)
ENDING BALANCE	\$ (579)	\$ (579)	\$ -	\$ -	579

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Hotel Occupancy Tax – Fund 23

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		1,730	5,386	5,386	10,586	\$ 5,200
REVENUES						
23-4205	HOTEL/MOTEL TAX	3,656	5,000	7,700	10,000	5,000
23-4601	INTEREST INCOME	-	-	-	-	-
TOTAL REVENUES		\$ 3,656	\$ 5,000	\$ 7,700	\$ 10,000	\$ 5,000
TOTAL AVAILABLE FUNDS		\$ 5,386	\$ 10,386	\$ 13,086	\$ 20,586	\$ 10,200
APPROPRIATIONS						
PROFESSIONAL SERVICES		-	-	-	-	-
TRAVEL & TRAINING		-	-	-	-	-
23-500-509	TOURISM	-	8,000	2,500	10,000	2,000
SPECIAL EVENTS		-	-	-	-	-
BANK FEES		-	-	-	-	-
TOTAL APPROPRIATIONS		\$ -	\$ 8,000	\$ 2,500	\$ 10,000	\$ 2,000
ENDING BALANCE		\$ 5,386	\$ 2,386	\$ 10,586	\$ 10,586	\$ 8,200

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Parks – Fund 15

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
Beginning Fund Balance	5,273	5,273	5,273	5,273	\$ -
REVENUES					
DONATIONS	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE FUNDS	\$ 5,273	\$ 5,273	\$ 5,273	\$ 5,273	\$ -
APPROPRIATIONS					
PROFESSIONAL SERVICES	-	-	-	-	-
15-500-403 BUILDING REPAIRS & MAINT.		5,273	-	5,273	-
GROUNDS MAINTENANCE	-	-	-	-	-
SPECIAL EVENTS	-	-	-	-	-
FIELD LIGHTS	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ 5,273	\$ -	\$ 5,273	\$ -
ENDING BALANCE	\$ 5,273	\$ -	\$ 5,273	\$ -	\$ -

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Hitchcock Industrial Development Corporation – Fund 27

	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	398,304	470,194	470,194	579,455	\$ 109,261
REVENUES					
27-4202 SALES TAX	301,075	307,500	337,829	300,000	(7,500)
27-4701 MISCELLANEOUS REVENUES	-	-	-	-	-
27-4706 INTEREST	2,710	2,500	4,756	2,500	-
27-4900 TRANSFER IN FUND				127,825	127,825
TOTAL REVENUES	<u>\$ 303,785</u>	<u>\$ 310,000</u>	<u>\$ 342,585</u>	<u>\$ 430,325</u>	<u>\$ 120,325</u>
 TOTAL AVAILABLE FUNDS	 <u>\$ 702,089</u>	 <u>\$ 780,194</u>	 <u>\$ 812,779</u>	 <u>\$ 1,009,780</u>	 <u>\$ 229,586</u>
APPROPRIATIONS					
527-101 SALARY	59,700	33,224	30,858	82,400	49,176
527-121 SOCIAL SECURITY	2,348	2,626	2,451	6,579	3,953
527-122 TMRS RETIREMENT		1,528	1,389	5,203	3,675
527-131 HEALTH INSURANCE	5,002	3,964	3,304	7,929	3,965
527-132 DENTAL INSURANCE	(77)	171	142	342	171
527-133 LIFE INSURANCE	(22)	63	70	211	148
527-134 VISION	-	25	50	107	82
527-141 UNEMPLOYMENT	205	144	144	234	90
527-145 WORKERS COMP	-	40	40	187	147
527-151 CAR ALLOWANCE	-	1,500	1,500	3,600	2,100
527-201 OFFICE SUPPLIES	1,888	8,372	8,371	2,000	(6,372)
527-225 DUES & SUBSCRIPTIONS	1,169	1,800	1,800	2,500	700
527-258 UTILITIES EXPENSE	8,500	-	-	-	-
527-258.1 UTILITIES - WATER	-	567	630	750	183
527-258.2 UTILITIES - ELECTRIC	-	3,600	2,883	3,600	-
527-258.3 UTILITIES-TELECOM	-	3,223	3,173	2,642	(581)
527-330 BUILDING RENTAL/LEASE	12,460	11,760	11,760	11,760	-
527-343 LEGAL EXPENSES	3,925	7,200	2,000	9,000	1,800
527-343.1 PROFESSIONAL SERVICES	17,583	9,000	12,477	5,000	(4,000)
527-365 JANITORIAL SERVICES	-	-	-	5,200	5,200
527-391 MARKETING	11,909	15,000	9,273	18,000	3,000
527-391.1 COM PROMISE	-	12,500	12,500	12,500	-
527-391.2 CDBG MAIN ST. MATCH	-	61,342	61,342	-	(61,342)
527-403 BUILDING REPAIR & MAINT	1,816	5,451	6,450	4,000	(1,451)
527-460 ADMINISTRATIVE SERVICES	9,000	12,000	12,000	12,000	-
527-502 SPECIAL ACTIVITIES	-	-	-	25,000	25,000
527-502.1 SPECIAL ACTIVITIES COM	25,000	-	-	-	-
527-541 PROFESSIONAL ASSOC FEES	25	1,000		5,000	4,000
527-542 EDUCATION/DUES/TESTING	-	1,900	-	2,000	100
527-543 TRAINING/TRAVEL/PER DIEM	600	2,100	-	7,000	4,900
527-552 WEBSITE	6,940	5,000	4,747	7,400	2,400
527-602 COMPUTER HARDWARE	-	-	-	1,000	1,000
527-607 PURCHASE OF REAL PROPERTY	-	-	-	150,000	150,000
527-650 DEBT SERVICE - INTEREST	-	22,000	8,970	17,258	(4,742)
527-651 DEBT SERVICE-PRINCIPAL	42,616	37,336	35,000	45,000	7,664
PAYING AGENT FEE	-	-	-	806	806
527-699 TRANSFER	21,308	-	-	-	-
TOTAL APPROPRIATIONS	<u>\$ 231,895</u>	<u>\$ 264,436</u>	<u>\$ 233,324</u>	<u>\$ 456,208</u>	<u>\$ 191,772</u>
 ENDING BALANCE	 <u>\$ 470,194</u>	 <u>\$ 515,758</u>	 <u>\$ 579,455</u>	 <u>\$ 553,572</u>	 <u>\$ 37,814</u>

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

TIRZ One Harborwalk – Fund 28

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		1,113,960	337,960	337,960	85,050	\$ (252,910)
REVENUES						
28-4105 TAX REVENUE CITY SHARE		593,580	576,713	583,225	598,402	21,689
28-4106 TAX REVENUE COUNTY		258,256	-	-	-	-
28-4107 TAX REVENUE COM (605)		-	-	112,547	-	-
28-4706 INTEREST		10,184	9,000	3,028	3,000	(6,000)
INTEREST INCOME OTHER		-	-	-	-	-
						-
TOTAL REVENUES		\$ 862,020	\$ 585,713	\$ 698,800	\$ 601,402	\$ 15,689
TOTAL AVAILABLE FUNDS		\$ 1,975,980	\$ 923,673	\$ 1,036,760	\$ 686,452	(237,221)
APPROPRIATIONS						
28-500-525 ADMINISTRATIVE FEE		-	-	-	-	-
28-500-641 BOND ISSUANCE COST		-	-	-	-	-
28-500-655 ZONE REIMBURSEMENT		775,000	-	-	-	-
28-500-656 DEBT SERVICE INTEREST		-	-	-	-	-
28-500-801 INTEREST & FEE ON DEBT		13,020	300,000	951,710	661,452	361,452
28-500-803 ADMINISTRATIVE FEE		850,000	-	-	-	-
TOTAL APPROPRIATIONS		\$ 1,638,020	\$ 300,000	\$ 951,710	\$ 661,452	\$ 361,452
ENDING BALANCE		\$ 337,960	\$ 623,673	\$ 85,050	\$ 25,000	\$ (598,673)

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Hitchcock Industrial Development Corporation – Fund 30

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		69,619	55,445	55,445	0	\$ (55,445)
CONVERT TO CASH BASIS		0				
		69,619	55,445	55,445	0	(55,445)
REVENUES						
30-4821	WATER LINE OBLIGATION	63,924	63,924	-	-	(63,924)
30-4706	INTEREST	1,246	1,000			(1,000)
						-
	TOTAL REVENUES	\$ 65,170	\$ 64,924	\$ -	\$ -	\$ (64,924)
	TOTAL AVAILABLE FUNDS	\$ 134,789	\$ 120,369	\$ 55,445	\$ -	\$ (120,369)
APPROPRIATIONS						
30-500-656	USDA LOAN INTEREST	79,344	12,588	-	-	(12,588)
30-500-655	USDA LOAN PRINCIPAL	-	35,000	-	-	(35,000)
	TRANSFER TO FUND 27	-	-	55,445	-	-
	TOTAL APPROPRIATIONS	\$ 79,344	\$ 47,588	\$ 55,445	\$ -	\$ (47,588)
	ENDING BALANCE	\$ 55,445	\$ 72,781	\$ -	\$ -	\$ (72,781)

CITY OF HITCHCOCK – OTHER FUNDS

FY2022 ADOPTED Annual Operating & Capital Budget

Hitchcock Industrial Development Corporation – Fund 31

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	71,157	71,856	71,856	0	\$ (71,856)
REVENUES					
32-4706 INTEREST	699	700	524		(700)
					-
TOTAL REVENUES	\$ 699	\$ 700	\$ 524	\$ -	\$ (700)
TOTAL AVAILABLE FUNDS	\$ 71,856	\$ 72,556	\$ 72,380	\$ -	\$ (72,556)
APPROPRIATIONS					
TRANSFER OUT TO FUND 27	-	-	72,380	-	-
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ 72,380	\$ -	\$ -
ENDING BALANCE	\$ 71,856	\$ 72,556	\$ -	\$ -	\$ (72,556)

GRANTS

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

American Rescue Plan Fund

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	-	-	-	980,489	\$ 980,489
REVENUES					
GRANT FUNDS	-	-	980,489	980,489	980,489
		-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ 980,489	\$ 980,489	\$ 980,489
TOTAL AVAILABLE FUNDS	\$ -	\$ -	\$ 980,489	\$ 1,960,978	1,960,978
APPROPRIATIONS					
ADMINISTRATION	-	-	-	100,000	100,000
ENGINEERING	-	-	-	135,418	135,418
CONSTRUCTION				1,725,560	
CONTINGENCY	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,960,978	\$ 1,960,978
ENDING BALANCE	\$ -	\$ -	\$ 980,489	\$ -	\$ -

Total \$1,960,978
 1st Traunch \$980,489
 2nd Traunch \$980,489
 Funds must be expended
 by December 31, 2026

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

FEMA Fund 21

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2020 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	27,250	27,250	0	\$ (27,250)
REVENUES						
21-4800	FEMA GRANT FUNDS	587,000	-	536,098	-	-
21-4911	TRANSFER IN	55,283	-	-	-	-
						-
	TOTAL REVENUES	<u>\$ 642,283</u>	<u>\$ -</u>	<u>\$ 536,098</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 642,283</u>	<u>\$ 27,250</u>	<u>\$ 563,348</u>	<u>\$ -</u>	<u>(27,250)</u>
APPROPRIATIONS						
21-500-523	GRANT EXPENDITURES	-	-	-	-	-
21-506-449	EMERGENCY SUPPLIES	615,033	-	563,348	-	-
	TOTAL APPROPRIATIONS	<u>\$ 615,033</u>	<u>\$ -</u>	<u>\$ 563,348</u>	<u>\$ -</u>	<u>\$ -</u>
	ENDING BALANCE	<u>\$ 27,250</u>	<u>\$ 27,250</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (27,250)</u>

Silt Removal & City Hall
FEMA 4332-DR-TX

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Fund 33 – COVID 19

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	-	(82,559)		\$ -
REVENUES						
		-	-	-	-	
33-4800	GRANT FUNDS	3,845	-	345,620	-	-
	TRANSFER/MATCH				-	-
	TOTAL REVENUES	<u>\$ 3,845</u>	<u>\$ -</u>	<u>\$ 345,620</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 3,845</u>	<u>\$ -</u>	<u>\$ 263,061</u>	<u>\$ -</u>	<u>-</u>
APPROPRIATIONS						
33-500-502	SPECIAL ACTIVITIES	-	-	227,830	-	-
33-500-203	MATERIAL & SUPPLIES	3,845	82,559	35,231	-	(82,559)
		-	-	-	-	-
	TOTAL APPROPRIATIONS	<u>\$ 3,845</u>	<u>\$ 82,559</u>	<u>\$ 263,061</u>	<u>\$ -</u>	<u>\$(82,559)</u>
	ENDING BALANCE	<u>\$ -</u>	<u>\$ (82,559)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 82,559</u>

TDEM

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Texas Community Development Block Grant – DR Grant Fund 24

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	1,304,524	1,368,572	408,489	\$ (896,035)
REVENUES						
24-4800	GRANT FUNDS	91,603	-	2,975	-	-
24-4915	GRANT MATCH					-
	TOTAL REVENUES	<u>\$ 91,603</u>	<u>\$ -</u>	<u>\$ 2,975</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 91,603</u>	<u>\$ 1,304,524</u>	<u>\$ 1,371,547</u>	<u>\$ 408,489</u>	<u>(896,035)</u>
APPROPRIATIONS						
24-500-523	CDBG PROJECTS	-	1,228,000	853,734	374,266	(853,734)
24-500-343	ENVIRONMENTAL	7,000	-	-	-	-
24-500-344	ENGINEERING SERVICES	44,208	44,208	81,048	22,104	(22,104)
24-500-460	ADMINISTRATIVE SERV	40,395	28,276	28,276	12,119	(16,157)
	TOTAL APPROPRIATIONS	<u>\$ 91,603</u>	<u>\$ 1,300,484</u>	<u>\$ 963,058</u>	<u>\$ 408,489</u>	<u>\$ (891,995)</u>
	ENDING BALANCE	<u>\$ -</u>	<u>\$ 4,040</u>	<u>\$ 408,489</u>	<u>\$ -</u>	<u>\$ (4,040)</u>

Grant 20-065-042-C128
Harvey Round 1 Funding
No Match Requirement
Grant Works/Kaluza
Grant: \$1463149
CDBG Disaster Recovery
Deadline May 2022
King Solution
Sewer \$662170
Drainage \$800979

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Texas Department of Agriculture Downtown Revitalization Program Grant Fund 41

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	-	-	17,101	\$ 17,101
REVENUES						
41-4800	GRANT FUNDS	-	500,000	-	427,529	(72,471)
41-4900	TRANSFER IN	-	75,000	-	-	(75,000)
41-4915	GRANT MATCH	-	-	61,342	-	-
	TOTAL REVENUES	\$ -	\$ 575,000	\$ 61,342	\$ 427,529	\$ (147,471)
	TOTAL AVAILABLE FUNDS	\$ -	\$ 575,000	\$ 61,342	\$ 444,630	(130,370)
APPROPRIATIONS						
41-500-625	DRP PROJECTS	-	575,000	-	-	(575,000)
41-500-625.1	ENGINEERING	-	-	18,589	37,175	37,175
41-500-625.2	ADMINISTRATION	-	-	25,652	35,690	35,690
41-500-625.3	CONSTRUCTION	-	-	-	371,765	371,765
	TOTAL APPROPRIATIONS	\$ -	\$ 575,000	\$ 44,241	\$ 444,630	\$ (130,370)
	ENDING BALANCE	\$ -	\$ -	\$ 17,101	\$ -	\$ -

TX CDBG DOWNTOWN REVITALIZATION GRANT

15% Grant Match

Total Funds \$470,282

Grant \$408,940

Match \$61,342

Contract # 7220172

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Texas Community Development Grant – Mitigation Grant Fund 35

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	-	-	-	\$ -
REVENUES						
35-4800	GRANT FUNDS	-	-	-	3,598,315	3,598,315
35-4900	TRANSFER/MATCH		-		36,350	36,350
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,634,665</u>	<u>\$ 3,634,665</u>
	TOTAL AVAILABLE FUNDS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,634,665</u>	<u>3,634,665</u>
APPROPRIATIONS						
35-500-625	MITIGATION PROJECTS	-	-	-	3,634,665	3,634,665
35-500-625.1	ENGINEERING	-	-	-	-	-
35-500-625.2	ADMINISTRATION	-	-	-	-	-
35-500-625.3	CONSTRUCTION	-	-	-	-	-
	TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,634,665</u>	<u>\$ 3,634,665</u>
	ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Awarded June 2021
GLO CDBG Mitigation
1% Match
Grant Works/SPI
WWTP & Delasandri

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

HGAC Solid Waste Grant Fund 34

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	-	(26,873)	(26,873)	-	\$ 26,873
REVENUES					
34-4800 GRANT FUNDS	-	-	94,374	-	-
34-4911 TRNSFR IN GRANT MATCH	26,656	-	-	-	-
TOTAL REVENUES	<u>\$ 26,656</u>	<u>\$ -</u>	<u>\$ 94,374</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL AVAILABLE FUNDS	<u>\$ 26,656</u>	<u>\$ (26,873)</u>	<u>\$ 67,501</u>	<u>\$ -</u>	<u>26,873</u>
APPROPRIATIONS					
500-101 REGULAR SALARIES	10,053	40,670	40,520	-	(40,670)
500-102 OVERTIME	359	197	197	-	(197)
500-104 CERTIFICATE PAY	150	675	675.00	-	(675)
500-108 CALL BACK PAY	-	600	-	-	(600)
500-121 SOCIAL SECURITY	811	3,806	3,163	-	(3,806)
500-122 RETIREMENT	469	2,199	1,807	-	(2,199)
500-131 HEALTH INSURANCE	1,321	7,193	5,948	-	(7,193)
500-132 DENTAL INSURANCE	57	347	256	-	(347)
500-133 LIFE INSURANCE	23	123	105	-	(123)
500-134 VISION	6	113	113	-	(113)
500-141 UNEMPLOYMENT	-	255	255	-	(255)
500-145 WORKERS COMP	-	140	93	-	(140)
500-201 OFFICE SUPPLIES	458	199	199	-	(199)
500-221 FUEL & OIL	-	500	500	-	(500)
500-223 POSTAGE	-	500	-	-	(500)
500-233 UNIFORMS	322	199	199	-	(199)
500-321 TELECOMMUNICATIONS	-	571	435	-	(571)
500-401 MAINT. & REPAIR EQUIPMEI	-	6,336	6,336	-	(6,336)
500-402 VEHICLE REPAIR & MAINT	-	-	-	-	-
500-543 TRAINING	-	1,248	1,248	-	(1,248)

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget
HGAC Solid Waste Grant Fund 34 (Continued)

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
500-602 EQUIPMENT PURCHASE	39,500	2,574	2,574	-	(2,574)
500-603 VEHICLE PURCHASE	-	-	-	-	-
500-604 COMPUTER	-	2,878	2,878	-	(2,878)
TOTAL APPROPRIATIONS	<u>\$ 53,529</u>	<u>\$ 71,323</u>	<u>\$ 67,501</u>	<u>\$ -</u>	<u>\$ (71,323)</u>
ENDING BALANCE	<u>\$ (26,873)</u>	<u>\$ (98,196)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 98,196</u>

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Texas Department of Agriculture 2021-2022 Community Development Grant

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	-	-	-	\$ -
REVENUES						
00-4800	GRANT FUNDS	-	-	-	350,000	350,000
00-4900	TRANSFER IN	-	-	-	52,500	52,500
00-4915	GRANT MATCH	-	-	-	-	-
TOTAL REVENUES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 402,500</u>	<u>\$ 402,500</u>
TOTAL AVAILABLE FUNDS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 402,500</u>	<u>402,500</u>
APPROPRIATIONS						
00-500-625	WATERLINE IMPROVEMENTS	-	-	-	402,500	402,500
00-500-625.1	ENGINEERING	-	-	-	-	-
00-500-625.2	ADMINISTRATION	-	-	-	-	-
00-500-625.3	CONSTRUCTION	-	-	-	-	-
TOTAL APPROPRIATIONS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 402,500</u>	<u>\$ 402,500</u>
ENDING BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

TDA 2021-2022
15% Match
Pending award
Waterline Improvements

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Texas Division of Emergency Management Hazard Mitigation Winter Weather Fund

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	-	-	-	\$ -
REVENUES						
00-4800	GRANT FUNDS	-	-	-	250,000	250,000
00-4900	TRANSFER IN	-	-	-	62,500	62,500
00-4915	GRANT MATCH	-	-	-	-	-
	TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 312,500	\$ 312,500
	TOTAL AVAILABLE FUNDS	\$ -	\$ -	\$ -	\$ 312,500	312,500
APPROPRIATIONS						
00-500-523	GENERATORS	-	-	-	312,500	312,500
	ADMINISTRATIVE	-	-	-	-	-
	ENGINEERING	-	-	-	-	-
	CONSTRUCTION	-	-	-	-	-
	TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 312,500	\$ 312,500
	ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

FEMA-DR-4586
 75%/25% match
 TDEM Hazard Mitigation
 Pendeng application
 Generators
 Severe Winter Storm

CITY OF HITCHCOCK – GRANTS

FY2022 ADOPTED Annual Operating & Capital Budget

Texas Division of Emergency Management Severe Weather Fund 36

		FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		-	-	-	-	\$ -
REVENUES						
36-4800	GRANT FUNDS	-	-	96,960	-	-
36-4900	TRANSFER IN	-	-	-	-	-
36-4915	GRANT MATCH	-	-	-	-	-
	TOTAL REVENUES	\$ -	\$ -	\$ 96,960	\$ -	\$ -
	TOTAL AVAILABLE FUNDS	\$ -	\$ -	\$ 96,960	\$ -	-
APPROPRIATIONS						
36-536-399	CONTRACT SERVICES	-	-	87,801	-	-
36-536-625	MATERIAL & SUPPLIES	-	-	9,159	-	-
	ENGINEERING	-	-	-	-	-
	CONSTRUCTION	-	-	-	-	-
	TOTAL APPROPRIATIONS	\$ -	\$ -	\$ 96,960	\$ -	\$ -
	ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

CAPITAL PROJECTS

CITY OF HITCHCOCK – CAPITAL

FY2022 ADOPTED Annual Operating & Capital Budget

City Hall Reconstruction & Parking Lot Project Fund 401

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	-	-	-	-	\$ -
REVENUES					
BOND FUNDS	-	-	-	1,050,000	1,050,000
		-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 1,050,000	\$1,050,000
TOTAL AVAILABLE FUNDS	\$ -	\$ -	\$ -	\$ 1,050,000	1,050,000
APPROPRIATIONS					
BOND COUNSEL	-	-	-	17,500	17,500
FINANCIAL ADVISOR	-	-	-	15,000	15,000
PROFESSIONAL SERVICES	-	-	-	17,500	17,500
ENGINEERING	-	-	-	-	-
CONSTRUCTION	-	-	-	1,000,000	1,000,000
CONTINGENCY	-	-	-	-	-
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,050,000	\$1,050,000
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

DEBT SERVICES

CITY OF HITCHCOCK – DEBT SERVICES

FY2022 ADOPTED Annual Operating & Capital Budget

2021 Certificate of Obligation Debt Service Fund 301

	FY 2020 ACTUAL	FY 2021 ADOPTED	FY 2021 ESTIMATED	FY 2022 ADOPTED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	-	-	-	-	\$ -
REVENUES					
AD VALOREM TAX	-	-	-	114,882	114,882
INTEREST INCOME	-	-	-	-	-
TRANSFER FROM GF	-	-	-	-	-
TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 114,882</u>	<u>\$ 114,882</u>
 TOTAL AVAILABLE FUNDS	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ 114,882</u>	 <u>114,882</u>
APPROPRIATIONS					
DEBT SERVICE INTEREST				100,000	100,000
DEBT SERVICE PRINCIPAL				14,882	14,882
PAYING AGENT FEE	-	-	-	-	-
TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 114,882</u>	<u>\$ 114,882</u>
 ENDING BALANCE	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>	 <u>\$ -</u>

CITY OF HITCHCOCK, TEXAS

2022 REFUNDING BONDS

Period Ending	Principal	Interest	Debt Service
7/15/2022	\$45,000	\$17,257.50	\$62,257.50
7/15/2023	\$45,000	\$16,380.00	\$61,380.00
7/15/2024	\$45,000	\$15,502.50	\$60,502.50
7/15/2025	\$45,000	\$14,625.00	\$59,625.00
7/15/2026	\$50,000	\$13,747.50	\$63,747.50
7/15/2027	\$50,000	\$12,772.50	\$62,772.50
7/15/2028	\$50,000	\$11,797.50	\$61,797.50
7/15/2029	\$50,000	\$10,822.50	\$60,822.50
7/15/2030	\$50,000	\$9,847.50	\$59,847.50
7/15/2031	\$55,000	\$8,872.50	\$63,872.50
7/15/2032	\$55,000	\$7,800.00	\$62,800.00
7/15/2033	\$55,000	\$6,727.50	\$61,727.50
7/15/2034	\$55,000	\$5,655.00	\$60,655.00
7/15/2035	\$55,000	\$4,582.50	\$59,582.50
7/15/2036	\$60,000	\$3,510.00	\$63,510.00
7/15/2037	\$60,000	\$2,340.00	\$62,340.00
7/15/2038	\$60,000	\$1,170.00	\$61,170.00
Total	\$885,000	\$163,410.00	\$1,048,410.00

USDA Water Line Project 2020 Refunding Bonds
(2006 Certificates of Obligation)

CITY OF HITCHCOCK, TEXAS

2021 CERTIFICATES OF OBLIGATION DRAFT

Period Ending	Principal	Interest	Debt Service
2/1/2022	\$65,000	\$16,326.00	\$81,326.00
2/1/2023	\$65,000	\$16,669.00	\$81,669.00
2/1/2024	\$65,000	\$15,531.00	\$80,531.00
2/1/2025	\$65,000	\$14,394.00	\$79,394.00
2/1/2026	\$65,000	\$13,256.00	\$78,256.00
2/1/2027	\$65,000	\$12,119.00	\$77,119.00
2/1/2028	\$70,000	\$10,938.00	\$80,938.00
2/1/2029	\$70,000	\$9,713.00	\$79,713.00
2/1/2030	\$70,000	\$8,488.00	\$78,488.00
2/1/2031	\$70,000	\$7,263.00	\$77,263.00
2/1/2032	\$75,000	\$5,994.00	\$80,994.00
2/1/2033	\$75,000	\$4,681.00	\$79,681.00
2/1/2034	\$75,000	\$3,369.00	\$78,369.00
2/1/2035	\$75,000	\$2,056.00	\$77,056.00
2/1/2036	\$80,000	\$700.00	\$80,700.00
Total	\$1,050,000	\$141,497	\$1,191,497

City Hall Building Renovation and Parking Lot

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

FIVE YEAR CAPITAL IMPROVEMENT PLAN

GENERAL FUND		Description												
Municipal Complex		Total Administration												
FY 2022	FUNDING	FY 2023	FUNDING	FY 2024	FUNDING	FY 2025	FUNDING	FY 2026	FUNDING	FY 2027	Funding	TOTAL		
1,050,000	CO	0		0		0		0		0		1,050,000		
1,050,000												1,050,000		
52,339	GF	52,339	GF	52,339	GF	52,339	GF	52,339	GF			261,695		
52,339		52,339		52,339		52,339		52,339		0		261,695		
0		20,000	GF	20,000	GF							40,000		
-		20,000		20,000		-		-		-		40,000		
78,391	LP	78,391	LP	78,391	LP	78,391	LP	78,391	LP	78,391	LP	470,346		
300,000	GF	100,000	GF	100,000	GF							500,000		
427,529	G/HEDC											427,529		
50,000	G	50,000	GF	50,000	GF	50,000	GF	50,000	GF	50,000	GF	300,000		
				3,000,000	CO							3,000,000		
855,920		228,391		3,228,391		128,391		128,391		128,391		4,697,875		
29,472	LP	29,472	LP	29,472	LP	29,472	LP	29,472	LP	29,472	LP	176,832		
8,907	LP	8,907	LP	8,907	LP	8,907	LP	8,907	LP			44,535		
0		50,000	UF	50,000	UF	50,000	UF	50,000	UF	50,000		250,000		
402,500	G/UF											402,500		
378,489	G/UF											378,489		
375,875	UF											375,875		
480,490	UF											480,490		
162,982	UF											162,982		
165,288	UF											165,288		
90,000	UF	100,000	UF	100,000	UF	100,000	UF	100,000	UF	100,000	UF	590,000		
35,000	UF	115,000	UF									150,000		
				980,000	G							980,000		
				225,000	G							225,000		
				575,000	G							575,000		
				555,000	G							555,000		
				145,000	G							145,000		
				165,000	G							165,000		
				625,000	G							625,000		
2,129,003		303,379		3,458,379		188,379		188,379		179,472		6,446,991		
3,634,665	G/UF													
1,960,978	G											3,634,665		
29,472	UF	29,472	LP	29,472	LP	29,472	LP	29,472	LP	29,472	LP	1,960,978		
31,487	LP	31,487	LP	31,487	LP	31,487	LP	31,487	LP			176,832		
0		75,000	LP	75,000	LP	75,000	LP	75,000	LP	75,000	UF	157,435		
60,000	UF	35,000	UF	35,000	UF	35,000	UF	35,000	UF	35,000	UF	375,000		
200,000	UF	150,000	UF	150,000	UF	150,000	UF	150,000	UF	35,000	UF	235,000		
100,000		187,500	UF	187,500	UF	187,500	UF	187,500	UF			650,000		
36,000	UF	30,000	UF	30,000	UF			187,500	UF	187,500	UF	1,037,500		
55,000	UF											96,000		
0		75,000	UF									55,000		
0		1,200,000	LP									75,000		
6,107,602		1,813,459		538,459		508,459		358,459		326,972		1,200,000		
\$10,194,864		\$ 2,417,568		\$ 7,297,568		\$ 877,568		\$ 727,568		\$ 634,835		\$ 22,149,971		
Grand Total														

Funding key: General Fund (GF); G.O. Bonds (GO); Impact Fees (IF); Certificates of Obligation (CO); Grants (G); State Revolving Fund (SFR); Utility Fund (UF); Lease Purchase (LP)

Vehicle & Equipment Replacement Schedule

Year	Make/Model	Type	Mileage/Hrs	Dept	2022	2023	2024	2025	2026	Replacement Value	Condition
GENERAL FUND											
1997	FORD	F450 Truck #275	VEHICLE	91,273	STREET					50,000	Fair
2012	FORD	F250 4 Door Truck #227	VEHICLE	60,137	STREET					35,000	Good
2012	FORD	F150 4X4 Truck #238	VEHICLE	71,371	STREET					28,000	Good
2017	CHEVY	Silverado 1500	VEHICLE	12,305	STREET					50,000	Good
		F150 V6 1/2' Ton									
2017	FORD	F150 Crew Cab	VEHICLES	27,557	CODE						Good
2017	CHEVY	Silverado 1500	VEHICLES	9,060	CODE						New
2009	FORD	Fusion #318	VEHICLES	72,782	UNK						Poor
2018	FORD	F350 #614	VEHICLES	153	GARAGE						

	KOHLER #322	Emergency Generator (Diesel)	EQUIPMENT	205.1 HRS	POLICE					90,000	Good
2012	CHEVY	Tahoe #161	VEHICLES	116,584	POLICE					40,000	Poor
2012	CHEVY	Tahoe #005	VEHICLES	101,000	POLICE					40,000	Poor
2012	CHEVY	Tahoe #239	VEHICLES	148,849	POLICE	X				40,000	Poor
2017	FORD	Explorer #594	VEHICLES	55,142	POLICE					44,000	Good
2017	FORD	Explorer #587	VEHICLES	114,534	POLICE	X				44,000	Poor
2017	FORD	Explorer #597	VEHICLES	118,360	POLICE	X				44,000	Poor
2016	CHEVY	Tahoe #039	VEHICLES	85,623	POLICE					40,000	Good
2020	CHEVY #984	Tahoe #103	VEHICLES	25,790	POLICE					55,000	New
2020	CHEVY # 925	Tahoe #102	VEHICLES	32,917	POLICE					55,000	New
2021	CHEVY #187	Tahoe	VEHICLES	32,192	POLICE					55,000	New

UTILITY FUND

2010	FORD	F150 Water #430	VEHICLES	102,322	UTILITY					28,000	Good
2010	FORD	F150 4x4 Truck Water #447	VEHICLES	103,528	UTILITY					20,000	Poor
2010	FORD	F150 WATER	VEHICLES	102,322	UTILITY					28,000	Good
2010	FORD	F150 4x4 Truck Water #447	VEHICLES	103,528	UTILITY					20,000	Poor
2011	FORD	F150 WASTE Water #423	VEHICLES	106,892	UTILITY					28,000	Fair
2011	FORD	F150 WASTE Water	VEHICLES	106,892	UTILITY					28,000	Good
2012	FORD	F150 V8 Ext. Cab Water #428	VEHICLES	105,274	UTILITY					28,000	Fair
2012	FORD	F150 V8 Ext. Cab Water #429	VEHICLES	88,080	UTILITY					20,000	Good
2012	FORD	F150 V6 Ext. Cab Water #461	VEHICLES	46,612	UTILITY					20,000	Good
2013	FORD	F150 V6 Ext. Cab WW #405	VEHICLES	85,565	UTILITY					30,000	Poor
2017	CHEVY	Silverado 1500 WW #453	VEHICLES	18,382	UTILITY					28,000	Good
2017	CHEVY	Silverado 1500 Water #873	VEHICLES	21,692	UTILITY					28,000	Good

[illegible]

PAY PLAN

CITY OF HITCHCOCK – FY2022 ADOPTED PAY PLAN

FY2022 ADOPTED Annual Operating & Capital Budget

Full Time Employees

Range	FLSA	Classification	MIN	MAX
101	NE	Meter Reader	16.00	20.80
	NE	Streets & Drainage Maint. Worker	33,280.00	43,264.00
	NE	WWTP Laborer		
	NE	Utility Worker Appentice		
102	NE	Customer Service Representative	17.12	22.26
	NE	Finance Clerk	35,609.60	43,388.80
	NE	Utility Worker I		
103	NE	Administrative Assistant	18.32	23.81
	NE	Deputy Court Clerk	38,105.60	49,524.80
	NE	Permit Clerk		
	NE	Utility Billing Specialist		
	NE	Utility Worker II		
104	NE	Equipment Operator	20.15	27.21
	NE	Mechanic	41,912.00	56,596.80
	NE	Utility Worker III		
	NE	WWTP Operator I		
105	NE	Code Compliance Officer	22.17	29.92
	NE	Community Development Specialist	46,113.60	62,233.60
	E	Finance Manager		
	NE	Patrol Officer*		
	NE	Environmental Compliance Officer		
	NE	Water Plant Operator		
	NE	WWTP Operator II		
106	NE	Police Sergeant	23.72	32.02
	E	Water Plant Operator Supervisor	49,337.60	66,605.76
	E	Street & Drainage Supervisor		
107	NE	Fire Marshall	26.57	35.86
	NE	Building Inspector	56,804.80	76,689.60
	NE	Police Lieutenant		
	E	Community Development Manager		
	E	City Secretary		

CITY OF HITCHCOCK – FY2022 ADOPTED PAY PLAN

FY2022 ADOPTED Annual Operating & Capital Budget

Full Time Employees (Cont.)

Range	FLSA	Classification	MIN	MAX
108	E	Police Captain	28.54	38.53
	E	WWTP Superintendent	59,363.20	80,142.40
	E	W/WW Superintendent		
109	E	Public Works Operations Manager	31.39	40.81
		Economic Development Director	65,291.20	84,884.80
110	E	Police Chief	37.71	50.49
		Community Development Director	78,436.80	105,019.20
		Finance Director		
111	E	Public Works Director	45.00	60.20
			93,600.00	125,216.00

NE: Non-Exempt

E: Exempt

* Police Officer hired without Basic Police Certification are paid 5% below the minimum range (\$21.11/\$43,908.80) and are moved to the minimum once Basic Police Certification is obtained.

Adopted 9/27/2021

COMPREHENSIVE FEE SCHEDULE

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – City Secretary

	FY 2021 ADOPTED	FY 2022 ADOPTED
Copies (8 1/2 x 11)	\$0.10 per page	\$0.10 per page
Copies (8 1/2 x 14)	\$0.10 per page	\$0.10 per page
Copies (11 x 17)	\$0.25 per page	\$0.25 per page
Color Copies	\$1.00 per page	\$1.00 per page
Certified Copies	\$1.00 per page	\$1.00 per page
Fax Outgoing Same Area Code	\$0.50 per page	\$0.50 per page
Fax Outgoing Long Distance	\$1.00 per page	\$1.00 per page
Fax Incoming	\$0.20 per page	\$0.20 per page
Return Check, ACH and/or credit card charges Fee	\$25	\$25
Occupational Tax:		
Local Cartage Permit (E)	\$30	\$30
Beverage Cartage Permit (PE) Annual	\$20	\$20
Caterer's Permit (CB) Annual	\$500	\$500
Mixed Beverage Late Hours (LB) Annual	\$150	\$150
Package Store Permit (P) Annual	\$500	\$500
Wine Only Package Store (Q) Annual	\$75	\$75
Beer Retailer Off Premise (BF) License Annual	\$60	\$60
Retail Beer & Wine On Premise (BG) Annual	\$175	\$175
Retail Beer & Wine Off Premise (BQ) License Annual	\$60	\$60
Retail Beer On Premise (BE) Annual	\$150	\$150
(FB) Food & Beverage Certificate	\$100	\$100
Brewpub License (BP) Annual	\$500	\$500
Other Liquor Permits (TX Alcohol Beverage Code)	1/2 State Fee/yr	1/2 State Fee/yr
Other Beer Licenses	1/2 State Fee/yr	1/2 State Fee/yr
Mixed Beverage Permit:		
Original	\$3,000	\$3,000
1st Renewal	\$2,250	\$2,250
2nd Renewal	\$1,500	\$1,500
3rd Renewal and All Subsequent Renewals	\$750	\$750
Amusement Permits (Annual)		
License Establishment	\$5,000	\$5,000
Device Operation	\$1200.00/machine	\$1200.00/machine
Criminal Background Check	\$100/person	\$100/person
5 Devices or less	\$15.00/machine	\$15.00/machine
PID Application Fee		\$100,000
TIRZ Application Fee		\$100,000

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – City Secretary (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
Mobile Home/RV Park License		
Mobile Home Park Annual License Fee	\$25.00 per space	\$25.00 per space
RV Park Annual License Fee (less than 10 spaces)	\$50.00 per space	\$50.00 per space
RV Park Annual License Fee (more than 10 spaces)	\$25.00 per space	\$25.00 per space
RV License Transfer	\$100	\$100
Peddler License		
Annual Peddler/Solicitor License	\$150	\$150
Annual Itinerant Vendor License	\$150	\$150
Junk & Second Hand Dealer Permit	\$350	\$350
Junk Yard	\$350	\$350
Sexually Oriented Business Application Fee	\$500	\$500
Credit Card Convenience Fee		2.50%
Oil Wells & Chemical Transportation		
Drilling Permit (Section 114.7)	\$10,000 plus \$25,000 Cash Bond	\$10,000 plus \$25,000 Cash Bond
Supplemental Permit Deepen Oil Well (114.21)	\$5,000	\$5,000
Oil Well Maintenance, Repair, Modification		\$500
Mineral Exploration Permit (Chapter 111)	\$1,000/mile or any portion	\$1,000/mile or any portion
Transportation of Industrial Waste/Chemicals Permit	\$1,500/year	\$1,500/year
Infrastructure :		
Infrastructure Plan Review Fee		
\$50,000 and less	1% of actual construction cost of the project	1% of actual construction cost of the project
\$50,000.01 and up	\$500 for first \$50,000 plus 0.5% of the actual construction cost over \$50,000	\$500 for first \$50,000 plus 0.5% of the actual construction cost over \$50,000
Infrastructure Permit Fee (Construction Portion)	1% of the actual construction cost of the project.	1% of the actual construction cost of the project.
FRANCHISE FEES (Chapter 117):		
Permit Fee		
New Pipeline Application Fee (Ordinance 2019-022)	\$2,000 plus \$500 for each Street and Drainage Crossing.	\$2,000 plus \$500 for each Street and Drainage Crossing.

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – City Secretary (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
ROW or Use of City Property Rental Charge Fee:		
Gathering Line Franchise		
Initial Franchise Fee	\$5,000	\$5,000
First Year, per rod	\$25	\$25
	\$40 per rod < 24" in nominal diameter	\$40 per rod < 24" in nominal diameter
Annual Renewal per rod less than 24 inches		
	\$80 per rod ≥ 24" in nominal diameter	\$80 per rod ≥ 24" in nominal diameter
Annual Renewal per rod ≥ 24 inches		
Network Node Activity		
Network Node on Node Support Pole	\$1000.00 per application \$500.00 for up to 5 network nodes per application \$250.00 for each additional network node	\$1000.00 per application \$500.00 for up to 5 network nodes per application \$250.00 for each additional network node
Network Node on Electric or Telephone Utility Pole	\$500.00 for up to 5 network nodes per application \$250.00 for each additional network node	\$500.00 for up to 5 network nodes per application \$250.00 for each additional network node
Network Node Annual Site Rental Fee		
For Each Netowrk Node not attached to City-owned pole	\$250	\$250
For Each Netowrk Node attached to City-owned pole	\$270	\$270

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Community Development

	FY 2021 ADOPTED	FY 2022 ADOPTED
PLATTING:		
Minor Plat/Minor Replat*		
<i>*Plats administratively reviewed & approved only.</i>		
Single & Two Family Residential	\$500 + \$30/Lot	\$500 + \$30/Lot
Non-residential/Mixed Use/Other Residential	\$800 + \$40/acre	\$800 + \$40/acre
Amending Plat*		
Plat administratively reviewed & approved only.		
Single & Two Family Residential	\$300 + \$30/lot	\$300 + \$30/lot
Non-residential/Mixed Use/Other Residential	\$500 + \$40/acre	\$500 + \$40/acre
Preliminary/Final Plat/Replat*		
<i>Consultant Fees & Legal Fees may apply</i>		
Single- & Two-Family Residential		
0 to 5 acres	\$500 + \$25/Lot	\$500 + \$25/Lot
5+ to 10 acres	\$750 + \$25/Lot	\$750 + \$25/Lot
10+ to 20 acres	\$1,000 + \$25/Lot	\$1,000 + \$25/Lot
20+ to 50 acres	\$1,500 + \$25/Lot	\$1,500 + \$25/Lot
50+ acres	\$2,000 + \$25/Lot	\$2,000 + \$25/Lot
Other Residential/Non-Residential/Mixed Use/PUD	\$1,000 + \$50/acre and/or \$25/Lot whichever is greater.	\$1,000 + \$50/acre and/or \$25/Lot whichever is greater.
Extension of Plat Approval	\$250	\$250
Vacation of Plat	\$1,000	\$1,000
Exemption from Platting	\$500	\$500
Plat Recordation	Recording Fee + \$25 Administrative Fee. Galveston Co. \$71 plus \$50 for additional pages.	Recording Fee + \$25 Administrative Fee. Galveston Co. \$71 plus \$50 for additional pages.

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Community Development (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
GENERAL FEES:		
* Consultant Fees -Review of construction plans,reports, drainage studies, TIA's & any other documents associated with plats,site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees as billed by engineering and planning consultants or any consultant utilized bt the City to review development applicaions. Fee may be waived by City Administrator if project is minor in nature.	Reimbursement due to City based on actual consulant fees incurred by City plus 10% Administration Fee. \$2,000, minimum as a deposit against consultant fees. Staff may reduce to \$750 against consultants fees if a projects is of a minor nature where limited engineering review is anticipated.	Reimbursement due to City based on actual consulant fees incurred by City plus 15% Administration Fee. \$2,000, minimum as a deposit against consultant fees. Staff may reduce to \$750 against consultants fees if a projects is of a minor nature where limited engineering review is anticipated.
*Legal Fees -All legal fees incurred by the City in the review, preparation and/or amendment of any legal document assosciated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.	Reimbursement due to City based on actual legal fees incurred by the City plus 10% Administration Fee.	Reimbursement due to City based on actual legal fees incurred by the City plus 10% Administration Fee.
Extension of Time -Fee may be waived by the City Commission if the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. In granting an extension of time, the applicant will be subject to any new regulations and standards adopted by the City.	\$250 per extension	\$250 per extension
Postponement*		
*On an agenda for which a public hearing was scheduled. Fee may be waived by City Manager at his/her discretion	\$100	\$100
Zoning:		
Re-Zoning Application < 5 acres	\$350 + any required consulting/ legal fees.	\$350 + any required consulting/ legal fees.
Re-Zoning Application > 5 acres	\$350 + any required consulting/ legal fees.	\$350 + any required consulting/ legal fees.
May require Consultant Fees and/or Legal Fees		
Zoning Verification Letter	\$50	\$50
Request for Variance	\$100	\$100
Board of Adjutment Appeal	\$500 each	\$500 each
Vested Rights Petition or Development Rights Determination	\$500 plus City Attorney Fees	\$500 plus City Attorney Fees

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Building Permits

	FY 2021 ADOPTED	FY 2022 ADOPTED
Floodplain Development Permit	\$50 plus Consultant Fees	\$50 plus Consultant Fees
Draingage Review:		
Commercial	Actual Cost Plus 10%	Actual Cost Plus 10%
Residential (Initial and As Built plus 1 resubmission)	\$150	\$150
Residential - Additional Submittals	\$75	\$75
BUILDING PERMIT FEE:		
Contractor Registration Fee		\$50
Contractor/Builder Annual Registration Fee	\$50	
RESIDENTIAL PERMIT FEE		
Fee based upon construction square footage for project. Consultant fee may apply in additon to Residential Permit Fee		
New Single-Family Dwelling, Townhouse, Two-Family Dwelling, Residential Alterations.	\$75 Minimum \$0.75/square foot living \$0.50/square foot non-living	\$150 Minimum \$0.75/square foot living \$0.50/square foot non-living
Garages,Carports, Deck , Porches and Storage Buildings	\$75.00 Minimum \$0.50/square foot non-living	\$150.00 Minimum \$0.25/square foot non-living
BUILDING PERMIT- OTHER CONST./COMMERCIAL PERMITS		
Fee based upon construction square footage for project. Consultant fee may apply in additon to Construction Permit Fee	First 10,000 sq. ft at \$0.50 10,001 sq. ft. - 15,000 sq. ft. at \$0.35 over 15,000 sq. ft. at \$0.15	First 10,000 sq. ft at \$0.50 10,001 sq. ft. - 15,000 sq. ft. at \$0.35 over 15,000 sq. ft. at \$0.15
House Leveling Permit (Includes one inspection of finish work)		\$150
Full Window Frame Replacement Permit (Includes 2 inspections)		\$150
PLAN REVIEW FEES		
<i>Charged at time of submittal of a construction permit application for review of application and accompanying documents. Non-Refundable</i>	50% of building permit fee	50% of building permit fee
<i>Any additional plan review will be two hour minimum for commercial projects</i>		\$50/hour

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Building Permits (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
Non-Compliance fee:		
Work started or performed without a permit	2 X Construction Permit Fee Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.	2 X Construction Permit Fee Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
	A fee of \$100 assessed for proceeding with any work without first having an approved inspection at the required stage of construction.	A fee of \$100 assessed for proceeding with any work without first having an approved inspection at the required stage of construction.
Re-Inspection Fees:		
Work not ready for inspection 1st Time	\$75 per failed inspection	\$75 per failed inspection
Work not ready for inspection 2nd Time	\$150 .00	\$150 .00
Work not Ready for Inspection 3rd Time		\$225
After Hours Inspection (Additional Hour or Portion of Hour)	\$100	\$100
Administrative fee for cancellation of issued permit	10% of permit fee	10% of permit fee
Building Permit Extension Fee (Up to 6 months)	50% of original permit fee	50% of original permit fee
Certificate of Occupancy:		
Residential	\$50	\$50
Commercial	\$100	\$200
Temporary	Same as regular	Same as regular
Fire Life Safety Inspection		\$250/per building
Failure to obtain certificate of occupancy prior to occupying	\$200	\$200
Moving building permit including temporary structure:	\$100	\$100
Remodel Fee (Residential/Commercial)	\$100 minimum up to 100 square feet plus ea. additional sq. ft. \$0.50	\$100 minimum up to 100 square feet plus ea. additional sq. ft. \$0.50
Roof Permit	\$70	\$70
Fence Construction Permit		
Residential Fence	\$25	\$50
Commercial Fence	\$50	\$50
Driveway Permit	\$100	\$100

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Building Permits (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
Site Inspection/Walk Through Fees:		
City Inspector	\$50	\$50
Fire Marshall	\$50	\$50
Mobile Home Permits		
Update Mobile Home on Property or Move-In Mobile Home in Park	\$90	\$90
RV Park Building Permit	\$100 x Number of Spaces	\$100 x Number of Spaces
GENERAL FEES:		
Moving of any building or structure *	\$100	\$100
For movement of structure on City Streets or ROW where city assistance is required.		
*Only for moving structure where no plan review or inspection is required. All others will be charged regular permit and plan review fees.		
Demolition Building Permit Fee:		
Residential	\$50	\$50
Commercial	\$100	\$100
Swimming Pools & Hot Tubs Permit Instalation or Removal		
Swimming Pool	\$175	\$200
Spa/Hot Tub	\$175	\$175
Swimming Pool w/Spa		\$250
Swimming Pool or Spa Deck (non-structural)		\$100
Swiimmin Pool Plumbing		\$100
Spa/Hot Tub Plumbing		\$100
Swimminp Pool w/Spa Plumbing		\$150
Swimming Pool Electric	\$75	\$100
Bulk Head Permit	\$2.50/lineal foot	\$2.50/lineal foot
Plumbing Permit		
Minimum Fee	\$50 minimum	\$50 minimum
New Construction or Addition	\$125 Base Fee + \$25 additonal for each additional group. (1 to 4 fixtures/area)	\$125 Base Fee + \$25 additonal for each additional group. (1 to 4 fixtures/area)
Mobile Home Plumbing Permit	\$100	\$100
RV Plumbing Permit	\$20 x Number of Spaces + cost of 2 inspections	\$20 x Number of Spaces + cost of 2 inspections

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Building Permits (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
Gas Test Only		\$50
Residential Repairs (Water/Sewer Pipes)		\$125
Commercial Repairs (Water/Sewer Pipes)		\$200
Sewer/Pipe Replacement		\$125 each
Sewer Disconnect		\$100
Water Heater Installation		\$50
Generator Plumbing		\$100
Irrigation Permit		
Residential	\$75	\$75
Commercial (Backflow Certification Required)	\$100	\$100
Electrical Permit* (New, Repair, Upgrades)	Add \$50.00 for each service upgrade or repair. \$100 for 125 amps or less \$150 for 150 amps \$200 for 200 amps \$250 for 200 amps or more	Based on amps \$100 for 125 amps or less \$150 for 150 amps \$200 for 200 amps \$250 for 200 amps or more
T-Pole & TCI		\$50
Mobile Home Electric Permit	\$75	\$75
New RV Electric Permit	\$10. X Number of spaces plus cost of 2 inspections	\$10. X Number of spaces plus cost of 2 inspections
Emergency Generators		
Installation (includes electrical, plumbing, slab)	\$50	\$250
Solar Panels (includes Install and electrical		\$200
Mechanical/HVAC Permit		
Residential New	\$100	\$125 each
Residential Repair or Partial Change	\$60	\$75 each
Commercial New or Complete Change	\$100.00 under 4 Ton \$150.00 over 4 Ton	\$125 under 4 Ton/each \$150 over 4 Ton/each
Commercial Repair or Partial Change	\$75	\$75 each
Mobile Homes	\$100	\$100 each

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Building Permits (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
Sign Permit		
Billboard	\$500	\$500
All Other Signs	\$75	\$100
Fill Grade Permit (Fill Dirt)		
General Fill Grade < 10 cubic yards	Free	Free
General Fill Grade < 1000 cubic yards	\$50	\$50
Engineered Fill Grade 1000+ cubic yards, 3 or more	\$500	\$500
Site Fill/Grading Permit	\$500	\$500
Concrete Permit (Section 107.4)		
Over 2 yards, 1 inspection	\$100	\$125
Large pours requiring multiple inspections such as replacing or new driveways, parking lots, roads etc.	\$75 per additonal inspections	\$75 per additonal inspections
Miscellaneous Permits/Inspections		
Access Gates	\$50	\$50
Occupant Load Evaluation	\$50	\$50
Product Line Inspection	\$200	\$200
Underground Storage Tank	\$200	\$200
Hot Work (Welding, Asphalt Kettles, Roof Torching)	\$300	\$300

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Street Department

	FY 2021 ADOPTED	FY 2022 ADOPTED
Culvert Installation Fee(Section 93.08)		
No Material Added	\$15/lineal foot (\$50 min.)	\$15/lineal foot (\$50 min.)
Material Added	\$25/lineal foot (\$50 min.)	\$25/lineal foot (\$50 min.)
> than 16 lineal foot	City's cost for material and labor	City's cost for material and labor
Construct Street Permit Fee (93.04)	\$10 permit fee	\$100 permit fee
Street Excavation Permit (93.28)	\$100 permit fee	\$100 permit fee

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Fire Prevention

	FY 2021 ADOPTED	FY 2022 ADOPTED
Commercial & Multi-Family Construction		
Fire Alarm and/or Sprinkler System Plan Review*		
<i>*Based upon construction valuation</i>		
Less than \$6,250	\$250	\$250
\$6,250 to \$250,000	\$375	\$375
\$251,000 to \$500,000	\$531	\$531
\$501,000 to \$1,000,000	\$690	\$690
\$1,001,000 to \$3,000,000	\$1,000	\$1,000
\$3,001,000 to \$6,000,000	\$1,500	\$1,500
\$6,000,000 and up	\$1,500 for the first \$6,000,000 plus \$0.31 for each additional \$1,000.	\$1,500 for the first \$6,000,000 plus \$0.31 for each additional \$1,000.
Commercial & Multi-Family Construction		
Fire Alarm and/or Sprinkler System Inspection*		
<i>*Based upon construction valuation for project</i>		
Less than \$6,250	\$375	\$375
\$6,250 to \$250,000	\$531	\$531
\$251,000 to \$500,000	\$656	\$656
\$501,000 to \$1,000,000	\$845	\$845
\$1,001,000 to \$3,000,000	\$1,190	\$1,190
\$3,001,000 to \$6,000,000	\$1,785	\$1,785
	\$1,785 plus \$0.48 for each additional	\$1,785 plus \$0.48 for each additional
\$6,000,000 and up	\$1,000.	\$1,000.
Fire Extinguisher Suppression System	\$460 per permit w/1 Inspection	\$460 per permit w/1 Inspection
Multi-Family Residential/Hotels/Motels (Annual)		
3-20 Dwelling Units	\$200	\$200
21 or more Dwelling Units	\$400	\$400

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Fire Prevention (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
High Hazard Operations (Annual)		
Hazardous Materials Storage Tier I	\$350	\$350
Auto Wrecking Yards	\$150	\$150
Automotive Repair	\$100	\$100
Industrial Ovens	\$225	\$225
Lumberyards	\$260	\$260
Tire Storage	\$150	\$150
High Pile Storage Level I: 2500 to 20,000 sq. ft.	\$475	\$475
High Pile Storage Level I: 2500 to 20,000 sq. ft.	\$700	\$700
Scrap Metal Yards	\$150	\$150
Motor Vehicle Fuel Dispensing	\$350	\$350
Welding Shops, Iron Works	\$300	\$300
Burn Permits		
Residential Burn Permit	\$50	\$50
Residential Burn Permit (30 day Extension)	\$25	\$25
Commercial Burn Permit	\$200	\$200
Commercial Burn Permit (30 day Extension)	\$100	\$100
Indoor Firing Range License Fee		
Initial Permit Fee		\$1,000
Annual Permit		\$125/year
Special Assembly Occupancies		
Carnivals/Circus/Car Shows Etc..	\$400	\$400
Temporary Membrane Structures/Tents	\$125	\$125
Explosives and Pyrotechnics		
Explosives Use/Storage	\$400	\$400
Pyrotechnics Use/Storage	\$300	\$300
Fireworks Displays	\$500	\$500
Plan Review Miscellaneous		
Automatic Extinguishing System	\$100	\$100
Emergency Evacuation Plan	\$25	\$25
Access Control (Mag Locks)	\$50 for first, \$10 for every lock after.	\$50 for first, \$10 for every lock after.
Assembly Use Occupancy		
1-99 Person Occupant Load	\$250	\$250
99-299 Person Occupant Load	\$350	\$350
300 or more Person Occupant Load	\$500	\$500
Licensed Facilities Providing Less Than 24 Hour Care		
Licensed for 1-25 Children	\$100	\$100
Licensed for 26-49 Children	\$150	\$150
Licensed for 50-99 Children	\$200	\$200
Licensed for 100-149 Children	\$250	\$250
Licensed for 150 or more Children	\$300	\$300

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Fire Prevention (Continued)

	FY 2021 ADOPTED	FY 2022 ADOPTED
Fuel Dispensing Device		\$25.00/nozzle/yr
Group Home Day Care		
Licensed for 1-12 People	\$100	\$100
Foster Homes/Group Foster Homes 24 Hour Care		
Licensed for 1-6 Children	\$100	\$100
Licensed for 7-12 Children	\$200	\$200
Hospitals/Nursing Homes Providing 24 Hour Care		
Licensed for 1-99 Beds	\$300	\$300
Licensed for 100-199 Beds	\$400	\$400
Licensed for 200-499 Beds	\$500	\$500
Licensed for 500 or more Beds	\$600	\$600
Other 24 Hour Care Facilities		
Licensed for 1-3 Occupants	\$100	\$100
Licensed for 4-16 Occupants	\$175	\$175
Licensed for 17-25 Occupants	\$250	\$250
Licensed for 26 or more Occupants	\$325	\$325

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Animal Control

	FY 2021 ADOPTED	FY 2022 ADOPTED
Pet License:		
Annual Fee Per Animal	\$5	\$5
Three Year Renewal	\$15	\$15
Neutered Animal Lifetime	\$15	\$15
Dangerous Animal License Annual	\$100 Annual	\$100 Annual
Running at Large and/or Not Tagged		
Per Citation	\$269	\$269
Animal Pet Shop Application Fee	\$150	\$150

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Police

	FY 2021 ADOPTED	FY 2022 ADOPTED
Police Reports		
Past Department Reports	\$15/hr, 1 hr minimum	\$15/hr, 1 hr minimum
Accident Report Copy	\$6	\$6
Accident Report Certified Copy	\$8	\$8
Police Report Copy	\$0.10 per page	\$0.10 per page
Body and In-Car Camera Footage		
Release of video	\$10	\$10
Per each minute of Video	\$1	\$1
Wrecker Permit Fees		
Annual Wrecker Company Rotation Permit Fee	\$1,000	\$1,000
Annual Wrecker Rotation Fee Per Wrecker	\$100	\$100
Annual Wrecker Driver Resgistration Fee Per Driver	\$100	\$100
Alarm Permit Fees		
One Time Residential Alarm Permit	\$25	\$25
Annual Commercial Alarm Permit	\$100	\$100
Late Fee	\$10	\$10
False Alarm Fees (Yearly)		
Between 3 and 5 false alarms (each)	\$50	\$50
Between 6 and 8 false alarms (each)	\$75	\$75
More than 8 false alarms (each)	\$100	\$100
Four or more in a quarter		
Monitoring Company failure to verify alarm		
Appeal Fee	\$25	\$25
Use of a non-permitted alarm system	\$100	\$100
Use of an alarm during alarm permit suspension	\$200	\$200
Golf Cart Fees (per Golf Cart)		
Initial Inspection and Permit Sticker (2 year period)		\$50
Re-Inspection		\$10
Mass Gathering Permit Application Fee		\$200

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Utilities

	FY 2020 ADOPTED	FY 2021 PROPOSED
Deposit - Residential	\$250	\$250
Deposit - Commercial	\$500	\$600
Deposit - Multi Unit	2x normal monthly usage	2x normal monthly usage
Ambulance Fee	\$3/month	\$3/month
	10% of delinquent utility	10% of delinquent utility
Penalty Fee	charges.	charges.
Cut-off Administration Fee	\$50	\$50
After Hours Reconnect Fee	\$75	\$150
Re-Read Fee	\$5	\$5
After Hour Call Out	\$50	\$50
Meter replacement due to customer damage	Cost plus 10%	Cost plus 10%
Repair Water/Sewer Service Damaged by Construction	Actual Cost plus 10% \$250 min.	Actual Cost plus 10% \$250 min.
All Special W/WW Services & Special Applications	Actual Cost	Actual Cost
Not Covered		
Tampering Fees		
First Offense	\$500	\$500
Offense after first	\$750	\$750
Police reports are made for each offense		
Hydrant Construction Meter	\$500	\$500
Bulk Water		
In Town Use	\$15/1000 gallons or any part of	\$15/1000 gallons or any part of
Out of Town Use	\$20/1000 gallons or any part of	\$20/1000 gallons or any part of
New Service Fees:		
Water Tap Fee		
3/4" Meter	\$1,073 plus actual cost & labor*	\$1,100 plus actual cost & labor*
1" Meter	\$1,481 plus actual cost & labor*	\$1,500 plus actual cost & labor*
1 1/2" Meter	\$2,000 plus actual cost & labor*	\$2,000 plus actual cost & labor*
2" Meter (Contracted Out)	\$2,000 plus actual cost & labor*	\$2,000 plus actual cost & labor*
3" or Larger (Contracted Out)	\$2,000 plus actual cost & labor*	\$2,000 plus actual cost & labor*
Push	\$20.00/foot	\$25.00/foot
Sewer Tap Fee		
Standard 4" Short Service	\$900 plus actual cost & labor*	\$900 plus actual cost & labor*
5' and above	\$900 plus actual cost & labor*	\$900 plus actual cost & labor*
Below 5'	\$1200 plus actual cost & labor*	\$1200 plus actual cost & labor*

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Utilities (Continued)

	FY 2020 ADOPTED	FY 2021 PROPOSED
Industrial Waste Permit	\$2,500	\$2,500
Additional Fee		
5/8" x 3/4" Curb Stop (fee for broken valve/ break by customers)	\$51 plus actual cost & labor*	\$60 plus actual cost & labor*
1" Curb Stop (fee for broken valve/breaks by customers)	\$93 plus actual cost & labor*	\$100 plus actual cost & labor*

*Allows for the adjustment of fees in accordance with cost of providing utility service. Commercial accounts- Service fee will be based on actual cost of

CITY OF HITCHCOCK – FY2022 ADOPTED FEE SCHEDULE

FY2022 ADOPTED Fee Schedule

Adopted Fee Schedule – Solid Waste

	FY 2020 ADOPTED	FY 2021 PROPOSED
Garbage Deposit	\$50	\$50
Residential Garbage Collection	\$12.45/month	\$15.70/month
Commercial Garbage Collection	\$25.23/month	\$29.20/month
Waste Water Treatment Plant		
Septic Tank Waste Disposal		\$0.04/gal.

Glossary

Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

Accounting Basis: The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred.

Ad Valorem Tax: The tax is based “according to value” of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

Budget: A budget is a plan of financial operation embodying an estimate of Adopted expenditures and the means of financing them for a single fiscal year.

Budget Adjustments: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The ADOPTED budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

Budget Ordinance: The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Outlay: The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital equipment purchases such as vehicles, furniture, machinery, building improvements, computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City’s current capitalization policy requires expenditures to be at least \$5,000 with the asset having a useful life in excess of two (2) years.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

Chart of Accounts: A chart detailing the system of general ledger accounts.

City Manager: The individual appointed by the City Council who is responsible for the efficient administration of the affairs of the City and the City government.

Commodities: Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

Current Taxes: Taxes that are levied and due within one year.

Debt Service Fund: Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short-term contractual obligation certificates.

Debt Service: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Disbursement: Payment for goods and services in cash or by check.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

Estimated Revenues: The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the Adopted projected expenditures.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and workers compensation.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiscal Year: The 12-month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1st to September 30th.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Time-Equivalent (FTE): Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

Fund Balance: The difference between a fund's assets and liabilities.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting.

General Fund: The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks, garage, streets and drainage, public works and general administration.

General Ledger: A listing of the various accounts necessary to reflect the financial position and results of operation of government.

Interfund Transfers: Amounts transferred from one fund to another.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable, and expenditures are recorded in the period that they are incurred.

No-New-Revenue Tax Rate: This tax rate enables the public to evaluate the relationship between taxes from the prior year and the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Non-Recurring Revenue: Revenue recognized by the City that are unique and occur one time or without pattern.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the Adopted means of financing them.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

Program Improvement: A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special revenue Fund: A fund used to account for revenues and expenditures that have been earmarked for special activities.

Surplus: A surplus is the amount by which revenues exceed outlays.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax

Voter-Approval Tax Rate: Tax rate that is calculated at the maximum rate allowed by law without voter approval